UNIVERSITY OF NORTH GEORGIA
DEPARTMENT OF CRIMINAL JUSTICE
COURSE SYLLABUS
CRJU 4350/6350 FAMILY VIOLENCE
FALL 2015 – ONLINE

Instructor: Dr. Allen
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Office Location: 347 Hansford Hall
Office Phone #: 706-867-2853
Office Hours: Tues. and Wed.: 9:00 a.m.-12:00 p.m.
Prerequisites: Undergraduate - CRJU 1100/Graduate - None
Co-requisites: None

***All course requirements are the same for undergraduate and graduate students unless indicated in the syllabus.***

Course Description:
An interdisciplinary examination of the main areas of family violence: spousal abuse, child abuse, sibling violence, etc. Research in the field will be reviewed and factors related to causation and prevention.

***The course will be as similar to a traditional classroom course as possible.***

***In this course, a work week is defined as Monday at 8:00 a.m. ET until Saturday at 5:00 p.m. ET. Chapter assignments will be due by the end of the work week.***

Required Text:

Course Objectives:
After completion of this course, students should be able to:
• Understand family violence theoretically from a historical and contemporary perspective
• Evaluate policies and research in family violence
• Evaluate the types of violence that occur in families
• Analyze how society and individuals prevent or deter family violence

Methods of Instruction: Desire 2 Learn (D2L)

Assistance for D2L: If you need assistance with D2L issues use the following resources
• Call: 706-864-1922
• Text: 706-250-1922
• Email: helpdesk@ung.edu
• Web: http://ung.edu/information-technology/it-service-desk.php

Evaluation Methods:
• Four Examinations (50 questions each) – each exam will consist of objective (multiple choice and true/false) questions. Each exam will be worth a maximum of 50 points. Questions will come from the readings in the textbook.
With the exception of exam 3 for undergraduate students, exams will be provided on D2L (exam 3 will be available on D2L for graduate students) and will be timed. You will have 40 minutes to complete and submit each exam to D2L. You will not have time to look up answers for the exams in your textbook; therefore, you must study in advance. Exams will be posted on the morning specified in the syllabus and will be removed 24 hours after the opening date. For example, an exam posted at 8:00 a.m. ET on Friday will be available until 8:00 a.m. ET on Saturday.

D2L will grade the exam after you have completed it and grades will be posted after the available exam time period has expired. If you exceed the time limit established for the exams they will auto-submit and you will not have time to finish them.

Students will have one opportunity to log in and submit the exam. The exam will not be reopened for completion unless there is a technical problem with UNG or the main D2L server (the instructor will verify this issue and determine an appropriate course of action, if necessary).

No password is needed to access the exams on D2L. The exam link will open on the date and time provided in the syllabus. Students are responsible for completing the exam during the scheduled period and for using a reliable internet server and computer.

**Proctored Exam Information**

a. UNG policy requires proctoring at least one graded assignment in each undergraduate online course. In this course Exam 3 has been chosen as the proctored assignment. Undergraduate students are required to complete Exam 3 on campus on November 16, 2015 at 12:00 p.m. in the Learning Technology Center (Library) Room 380. Students should bring a valid photo ID (such as a driver’s license, state-issued ID card, UNG student ID card) with them to the exam. Students who are unable to complete Exam 3 on the UNG campus are responsible for securing a proctor at an approved proctor site from the list provided at https://ecore.usg.edu/exams/sites.php in order to complete Exam 3. Students are responsible for making all necessary arrangements with the proctor site and for any fees associated with the site. If a student chooses to use an off-campus proctor site, additional information can be found at https://ecore.usg.edu/exams/student_instruct.php. Students who do not appear on the UNG campus for Exam 3 or do not make arrangements at a proctor site for Exam 3 will be given a zero on the exam. No make-ups or extensions will be allowed.

- Discussion Boards – each chapter will have a listing of discussion questions in the discussion board section. Discussion questions allow for students to use and evaluate the information learned in the chapter in meaningful conversation with one another. Each weekly discussion board will be worth a maximum of 10 points.

You are required to post an original response to all discussion questions posted for each chapter by Wednesday of each week and to respond to at least two other individuals’ responses (demonstrate interaction with other students) by Saturday of each week. Responses are required from you in order to receive points for the discussions. The Discussion Board forums will be opened each Monday at 8:00 a.m.
and closed on the following Saturday at 5:00 p.m.

- Chapter Activities – each week, during the Learning Module, there will be chapter activities posted. Chapter activities will be worth 15 points.

These may consist of web field trips, personal thought responses, short papers, reflections, research opportunities, discussion boards, quizzes, etc. The chapter activities will vary from week to week and assignment to assignment. Completion of the assignment is required in order to receive points for the activities. The Chapter Activities will be opened each Monday at 8:00 a.m. and closed on the following Saturday at 5:00 p.m..

- Graduate Student Paper (APPLIES TO GRADUATE STUDENTS ONLY) – all graduate students are required to write a literature review on a topic from the course. The paper should be 15 or more pages in length (not counting a cover page or bibliography page). Graduate students should choose a topic discussed in the course (such as child abuse, stalking, domestic violence, shelters, etc) and write an informative, scholarly paper on the topic. Graduate students are required to use a minimum of five scholarly journal resources – not including the textbook - to discuss the topic. Students should try to avoid on-line sources unless they are refereed and/or governmental sites. The paper should add to the information provided in the textbook, not review what the text has already stated about the topic. Basically, you should ask yourself, “Now that I know what the textbook says, what else can I find out about this topic?” This is not a personal opinion or experience paper so graduate students should avoid writing anecdotal remarks.

The paper is due by Saturday, November 21, 2014 at 5:00 p.m. ET. You should submit the paper over Vista by the date and time assigned. Papers should also be submitted to turnitin.com by the due date. You will need to create an account on turnitin.com in order to submit the paper. Late papers will not be accepted under any circumstances. The paper must be dated and timed and submitted to D2L by Saturday, November 21 at 5:00 p.m. in order to be considered as being turned in on time. If the paper is late, it will be awarded a zero.

Graduate students should format the paper in American Psychological Association (APA) style with regard to layout and referencing. You can find information on APA in the library or you may buy a manual from any bookstore. Remember to follow the rules of plagiarism. Any time you use someone else's ideas you must give them credit or if you use a direct quote from another resource you must provide the reference information. Anyone caught plagiarizing in the paper will receive a zero on the assignment and/or be referred for academic dishonesty.

The paper will be graded, at a minimum, on content, quality of writing, originality of thought, completeness, formatting, and technical accuracy.

**Grading Scale:**
The following point system will be used in the course –
A = 90% - 100%
B = 80% - 89%
C = 70% - 79%
D = 60% - 69%
F = 59% or less points

**General Course Expectations:**

- **Absence/Attendance Policy** - In order to be counted as present during a given week, you must complete the assignments due during the weekly chapters. The term "week" is defined as 8:00 a.m. ET Monday through 5:00 p.m. ET Saturday. Sundays are not counted as part of the week and do not count toward attendance. Sundays are kept free for students to read the upcoming chapters, to complete exams, and to prepare for future assignments. If you are absent one week, you will receive a zero for all assignments not completed that week. Attendance will be monitored by review of completion of the assignments each week. Additionally, attendance will be monitored during the roll verification period.

  Attendance is required to successfully pass the course. You are responsible for all material, assignments, and announcements made during the course. UNG requires roll verification during the first two weeks of class. You must log in to the course during roll verification or you will be dropped from the class, per University policy. Please consult the Academic Calendar for roll verification dates.

- **Make-up Assignments** - There are no makeup opportunities for applications, exams, or discussion questions. It is in the student’s best interest to complete the assignments when scheduled. All course activities are available to students 24 hours a day for 6 days (Monday at 8:00 a.m. until Saturday at 5:00 p.m.).

  Incompletes/Course Withdrawals - Grades of "incomplete" are discouraged and will only be given in cases of emergency or illness and will require documented evidence of such reasons. Course withdrawals with a “W” or “WF” will be determined according to University policy.

  Not participating in the course, enrolling late in the course, not understanding the technology used in the course, failing to take an exam, not having a computer, not having internet access, failing to submit an assignment in the proper format, vacations, and forgetting to turn in assignments are not considered crises and will not be used as reasons for the instructor to provide makeup work, assignment extensions or incompletes to a student. It is the student's responsibility to complete all assignments by the dates and times provided.

- **Classroom Participation Policy** – students are expected to participate in the course through discussion boards, writing assignments, exams, and activities.

- **Individual vs. Collaborative Work Policy** – unless a specific assignment calls for collaboration between students, all work submitted for grades should be the original and individual work of the student submitting the assignment.

**Supplemental Syllabus:**

Additionally UNG policies can be found in the Supplemental Syllabus located at [http://ung.edu/academic-affairs/policies-and-guidelines/supplemental-syllabus.php](http://ung.edu/academic-affairs/policies-and-guidelines/supplemental-syllabus.php)

Please refer to the Supplement Syllabus for information on

- Academic Exchange
- Academic Integrity Policy
• Academic Success Plan Program
• Class Evaluations
• Course Grades and Withdrawal Process
• Disruptive Behavior Policy
• Inclement Weather
• Smoking Policy
• Students with Disabilities
  o If you need this document in another format, please email Dr. Jennifer Allen at Jennifer.allen@ung.edu or phone 706-867-2853.

Course Schedule: Weekly Learning Modules end on Saturdays at 5:00 p.m.

➢ Aug. 17-22 – log in to course, become familiar with D2L, purchase required textbook and post introduction
➢ Aug. 24-29 – Chapter 1
➢ Aug. 22-28 – roll verification
➢ Aug. 31-Sept. 5 - Chapter 2
➢ Sept. 7 – No Classes
➢ Sept. 8-12 – Chapter 3
➢ EXAM 1 – SEPTEMBER 14 (OPEN 24 HOURS) - CHAPTERS 1-3

➢ Sept. 14-19 and Sept. 21-26 - Chapter 4
➢ Sept. 28-Oct. 3 and Oct. 5-10 – Chapter 5
➢ Oct. 12 – Last day to Withdraw with a “W”
➢ Oct. 12-17 and Oct. 19-24 – Chapter 6
➢ EXAM 2 – OCTOBER 26 (OPEN 24 HOURS) – CHAPTERS 4-6

➢ Oct. 26-Oct. 31 – Chapter 7
➢ Nov. 2-7 – Chapter 8
➢ Nov. 9-14 – Chapter 9
➢ EXAM 3 – NOVEMBER 16 (PROCTORED ON-CAMPUS FOR UNDERGRADUATE STUDENTS/OPEN 24 HOURS ONLINE FOR GRADUATE STUDENTS) – CHAPTERS 7-9

➢ Nov. 16-21 – Chapter 10
  o Graduate Student Paper due – November 21 by 5:00 p.m.
➢ Nov. 23-28 – No Classes
➢ Nov. 30-Dec. 5 - Chapter 11
➢ FINAL EXAM – DECEMBER 8 (OPEN 24 HOURS) – CHAPTERS 10-11

*The instructor will make every effort to follow the syllabus as printed. However, reasons beyond the instructor's control may occur and cause some deviation from the printed syllabus. The syllabus may be subject to change without prior notice. Students will be notified immediately of any changes to the schedule and/or syllabus.

*Please remember that I am available for discussion throughout this course. Any issues or concerns that may arise should be brought to my attention promptly.