Instructor: Dr. Allen
E-mail Address: jennifer.allen@ung.edu
Office Location: 347 Hansford Hall
Office Phone #: 706-867-2853
Office Hours: Tuesdays and Wednesdays, 9:00 a.m.-12:00 p.m.
Prerequisites: An undergraduate course in criminology or theory
Co-requisites: None

Course Description:
This course is an analysis and investigation of criminological theory with an emphasis on understanding theoretical principles in application in criminal justice policy, treatment, and practice.

***The course will be as similar to a traditional classroom course as possible.***

***In this course, a work week is defined as Monday at 8:00 a.m. ET until Saturday at 5:00 p.m. ET. Chapter assignments will be due by the end of the work week.***

Required Text:

Course Objectives:
After completion of this course, students should be able to:

- Discuss causes of crime theoretically using current and past research
- Identify policies on prevention of crime and policy issues associated with crime
- Apply theories of crime to specific criminal acts
- Explain how society and individuals can contribute to or deter criminal behaviors

Methods of Instruction: Desire 2 Learn (D2L)

Assistance for D2L: If you need assistance with D2L issues use the following resources

- Call: 706-864-1922
- Text: 706-250-1922
- Email: helpdesk@ung.edu
- Web: http://ung.edu/information-technology/it-service-desk.php

Course Evaluation Methods:

- Discussion Boards – each chapter will have a listing of discussion questions in the discussion board section. Discussion questions allow for students to use and evaluate the information learned in the chapter in meaningful conversation with one another. Each weekly discussion board will be worth a maximum of 10 points.

You are required to post an original response to all discussion questions posted for each chapter by
Wednesday of each week and to respond to at least two other individuals' responses (demonstrate interaction with other students) by Saturday of each week. Responses are required from you in order to receive points for the discussions. The Discussion Board forums will be opened each Monday at 8:00 a.m. and closed on the following Saturday at 5:00 p.m.

- Chapter Applications – each week there will be chapter applications due. Chapter applications will be worth a maximum of 30 points. An application assignment is a written assignment submitted to the Instructor through the Dropbox for evaluation. Complete assignment directions for each week are in the assignment link for each chapter. Please note that you should keep a copy of your Application Assignments on your computer in case of any technical difficulties. Applications should be submitted in Microsoft Word and will be turnitin.com enabled in the course. Completion of the assignments is required from you in order to receive points for the applications. The chapter applications will be opened each Monday at 8:00 a.m. and closed on the following Saturday at 5:00 pm.

- Tests for Understanding – a Test for Understanding over each chapter will be required. The Test for Understanding will be worth 20 points and will cover one chapter at a time. The Test for Understanding will be due by the end of each chapter’s assigned week. These tests are taken online and are computer scored. Students will have 15 minutes from the time they log in to the assessment to complete the Test for Understanding. If you exceed the time limit established for the Test for Understanding, any questions unanswered or answered after the time limit will be disallowed and will not count toward your final score on the Test for Understanding. D2L will grade the Test for Understanding after you have completed it. Grades will be posted after the open assessment time has expired.

No password is needed to access the Test for Understanding on D2L. The link to the Test for Understanding will open on Mondays at 8:00 a.m. and close on Saturdays at 5:00 p.m. Students are responsible for completing the Test for Understanding during the scheduled period.

Course Grading Scale:
The following point system will be used in the course –
A = 90% - 100%
B = 80% - 89%
C = 70% - 79%
D = 60% - 69%
F = 59% or less points

General Course Expectations:
- Absence/Attendance Policy - In order to be counted as present during a given week, you must complete the assignments due during the weekly chapters. The term "week" is defined as 8:00 a.m. ET Monday through 5:00 p.m. ET Saturday. Sundays are not counted as part of the week and do not count toward attendance. Sundays are kept free for students to read the upcoming chapters and to prepare for future assignments. If you are absent one week, you will receive a zero for all assignments not completed that week. Attendance will be monitored by review of completion of the assignments each week. Additionally, attendance will be monitored during the roll verification period of August 22-28.
Attendance is required to successfully pass the course. You are responsible for all material, assignments, and announcements made during the course. UNG requires roll verification during the first two weeks of class. You must log in to the course during roll verification or you will be dropped from the class, per University policy. Please consult the Academic Calendar for roll verification dates.

- Make-up Assignments - There are no makeup opportunities for applications, Tests for Understanding, or discussion questions. It is in the student's best interest to complete the assignments when scheduled. All course activities are available to students 24 hours a day for 6 days (Monday at 8:00 a.m. until Saturday at 5:00 p.m.).

Incompletes/Course Withdrawals - Grades of "incomplete" are discouraged and will only be given in cases of emergency or illness and will require documented evidence of such reasons. Course withdrawals with a “W” or “WF” will be determined according to University policy.

Not participating in the course, enrolling late in the course, not understanding the technology used in the course, failing to take an exam, not having a computer, not having internet access, failing to submit an assignment in the proper format, vacations, and forgetting to turn in assignments are not considered crises and will not be used as reasons for the instructor to provide makeup work, assignment extensions or incompletes to a student. It is the student's responsibility to complete all assignments by the dates and times provided.

- Classroom Participation Policy – students are expected to participate in the course through discussion boards, writing assignments, exams, and activities.

- Individual vs. Collaborative Work Policy – unless a specific assignment calls for collaboration between students, all work submitted for grades should be the original and individual work of the student submitting the assignment.

**Supplemental Syllabus:**
Additionally UNG policies can be found in the Supplemental Syllabus located at http://ung.edu/academic-affairs/policies-and-guidelines/supplemental-syllabus.php

Please refer to the Supplement Syllabus for information on
- Academic Exchange
- Academic Integrity Policy
- Academic Success Plan Program
- Class Evaluations
- Course Grades and Withdrawal Process
- Disruptive Behavior Policy
- Inclement Weather
- Smoking Policy
- Students with Disabilities

*If you need this document in another format, please email Dr. Jennifer Allen at Jennifer.allen@ung.edu or phone 706-867-2853.*

**Course Schedule:**
- Aug. 17-22 – log in to course, become familiar with D2L, purchase required textbook and post introduction
- Aug. 24-29 – Chapter 1
- Aug. 31-Sept. 5 – Chapter 2
- Sept. 7 – No Classes
- Sept. 8-12 and Sept. 14-19 – Chapter 3
- Sept. 21-26 and Sept. 28-Oct. 3 – Complete Chapter 4
- Oct. 5-10 and Oct. 12-17 – Chapter 5
- Oct. 12 – Last day to Withdraw with a “W”
- Nov. 2-7 – Chapter 7
- Nov. 9-14 – Chapter 8
- Nov. 16-21 – Chapter 9
- Nov. 23-28 – No Classes
- Nov. 30-Dec. 5 - Chapter 10

*The instructor will make every effort to follow the syllabus as printed. However, reasons beyond the instructor's control may occur and cause some deviation from the printed syllabus. The syllabus may be subject to change without prior notice. Students will be notified immediately of any changes to the schedule and/or syllabus.

*Please remember that I am available for discussion throughout this course. Any issues or concerns that may arise should be brought to my attention promptly.