Instructor: Dr. Timothy Hayes
E-mail Address: timothy.hayes@ung.edu (Preferred form of contact)
Office Location: 116 Downtown Office Building
Office Phone #: 706-867-2656 (Please email me.)
Office Hours: 8:25 to 9:45 Monday, Wednesday, and Friday
10:00 to 11:00 Tuesday & Thursday
Prerequisites: CRJU 1100

Course Description:
This course is an examination of the interrelationships between victims and offenders. Topics include patterns of victimization, both historically and demographically; the Victim's Rights movement; victim programming; restorative justice; and the issues associated with governmental strategies for victim assistance and compensation will also be examined.

Required Text:
Additional required electronic readings will be made available on Desire2Learn.

Course Objectives:
After completion of this course, students should be able to:
- Understand the development of the field and theories of victimology
- Analyze patterns, trends, and consequences of victimization in the United States
- Understand crime-victim processing, programming and advocacy in the criminal justice system
- Evaluate governmental strategies for crime-victim assistance and compensation
This course also covers GA POST PORTs 3.6, 3.9, & 5.7. The learning objectives for these PORTs appear at the end of this syllabus.

Methods of Instruction:
In-class lectures and Desire2Learn (D2L) content.
This is a Technology-Enhanced course.

If you need this document in another format, please email Dr. Timothy Hayes at timothy.hayes@ung.edu or call 706-864-2656.
Evaluation Methods:

**Midterm and Final Exam (Objective and Short Response Format):** You will be required to complete two exams (one midterm and one final) which will take place in class on the days posted on the syllabus. These exams will cover previous readings in the course (from the text and from additional readings assigned). Should these dates need to change, you will be notified in class and by email. The two exams are worth 100 points each.

**Synthesis Papers:** You will be required to write four (4) synthesis papers. Synthesis papers are similar to essay questions on an exam and should address the question/topic provided by the instructor. See the instructions for each synthesis paper for format guidelines, citation instructions, etc. Each synthesis paper should be a **maximum** of 750 words (about 3 pages of text, 12-point font, double spaced, 1” margins). These assignments will be distributed and collected on D2L. *Late assignments will not be accepted and D2L will close the assignment at the time designated by the instructor.* Each synthesis paper will be worth 50 points. (200 points total)

**Grading Summary:**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Midterm Exam</td>
<td>100</td>
</tr>
<tr>
<td>Final Examination</td>
<td>100</td>
</tr>
<tr>
<td>Synthesis Papers (Written Assignments)</td>
<td>200</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>400 points</strong></td>
</tr>
</tbody>
</table>

**Grading Scale:**
The following grading scale will be used in the course:

- A = 360-400 points
- B = 320-359 points
- C = 280-319 points
- D = 240-279 points
- F = 0-239 points

**General Expectations and Policies:**

**Accommodations for Students with Disabilities:** University of North Georgia is committed to equal access to its programs, services, and activities, and welcomes otherwise qualified students with disabilities. Students who require accommodations and services must register with Disability Services and submit supporting documentation. Disability Services provides accommodation memos for eligible students to give to their instructors. Students are responsible for making arrangements with instructors, and must give reasonable prior notice of the need for accommodation.
Contact Information for Disability Services:

- Dahlonega Campus: Thomas McCoy, Assistant Director, thomas.mccoy@ung.edu, Stewart Student Success Center, Room 313, 706-867-2782

The policies for access by individuals with disabilities at UNG are designed to ensure full compliance with all pertinent federal and state legislation, specifically to include Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990.

For this particular course, students with special needs should contact me by the end of the second week of classes for possible accommodations.

**Absence/Attendance Policy:** Attendance is required to successfully pass the course. You are responsible for all material, assignments, and announcements made during the lecture. There will be material presented in the course from sources outside of the assigned textbook. Ignorance of an announcement made in class or of materials only presented in class is not an acceptable excuse for failure to meet a course requirement.

Attendance will be taken at the beginning of each class period via course sign-in sheet. **Per university policy, once you reach five documented absences in this course for any reason (~14% of course meetings), I will initiate a class withdrawal.** If this occurs prior to the midpoint of the term, a W will be entered. If this occurs after the midpoint of the term, a WF will be entered. Students that are unable to attend class due to university sponsored events must notify me prior to leaving for the event in writing and meet with me during office hours (or at a scheduled appointment) in order to avoid being counted absent for the event. You are given up to 4 absences for Tuesday-Thursday courses and up to 6 absences for Monday-Wednesday-Friday courses to use prior to being withdrawn from the course. These are intended to be used for sickness, family issues, work, etc. I do not require documentation for these issues.

Additionally, Any student not appearing in class during roll verification will be dropped from the course, per university policy. Roll Verification is typically in the second or third week of the semester.

**Make-up Assignments/Exams:** There are no make-up opportunities for Synthesis Papers due on D2L. The schedule is available now on D2L and the assignments can be completed well in advance of the due date. This is your responsibility. Exams may be made up if the instructor was notified in advance of the absence and there is
documented evidence of an illness or crisis. The instructor has the final decision on whether a makeup examination is warranted after reviewing the documentation. *There is NO GUARANTEE that a student will be provided a makeup examination even with documentation or advanced notification to the instructor.* It is in the student’s best interest to appear in class during all scheduled periods and complete all assignments/exams when they are due. If granted, makeup examinations will be a mixture of objective, short answer, and essay, and will be given during my office hours. **THE FINAL EXAM WILL ONLY BE GIVEN AT THE TIME AND DATE SPECIFIED BY THE UNIVERSITY. PLEASE DO NOT ASK TO TAKE THE FINAL EXAM AT ANY OTHER TIME.**

**Incompletes/Withdrawals:** Grades of "incomplete" are discouraged and will only be given in cases of emergency or illness and will require documented evidence of such reasons. Course withdrawals with a “W” or “WF” will be determined according to University policy.

**Classroom Participation Policy:** Students are expected to participate in the course through class discussions held during the regular class meetings.

**Individual vs. Collaborative Work Policy:** Unless a specific assignment calls for collaboration between students, all work submitted for grades should be the original and individual work of the student submitting the assignment.

**Tardiness Policy:** As an adult, you are required to be punctual. Class will begin promptly at the time scheduled. Tardiness is NOT acceptable. If tardiness becomes a problem, the student will begin accruing absences in the course and/or face other consequences determined by the instructor.

**Academic Exchange:** Universities welcome diversity, free speech, and the free exchange of ideas. Discussion should be held in an environment characterized by openness, tolerance of differences, and civility. The values of an intellectual community are trust, honesty, free inquiry, open debate, respect for diversity, and respect for others’ convictions. Further, the intellectual community always seeks to foster the virtues and characteristics of intelligence, curiosity, discipline, creativity, integrity, clear expression, and the desire to learn from others. It is these that must guide our work and exchanges in this class. These principles are delineated further in the ACE Statement on Academic Rights and Responsibilities.

If these values and principles are breached, students have the right and responsibility to discuss their concerns with the course instructor and, as needed, the department head.
Usually, the concerns are addressed at this level, but sometimes the department head may refer students to another resource. In the event that either the student or the instructor is not satisfied after discussion with each other, he/she may take his/her concerns in writing to the Associate Provost for Academic Administration.

**Disruptive Behavior Policy:** Students who exhibit behaviors that are considered to obstruct or disrupt the class or its learning activities are subject to sanctions under the Board of Regents Policy on Disruptive Behavior. Behaviors which may be considered inappropriate in the classroom includes, but is not limited to, sleeping, coming in late, talking out of turn, inappropriate use of laptops or mobile devices, verbal behavior that is disrespectful of other students or the faculty member, or other behaviors that may be disruptive. Students who exhibit such behavior may be temporarily dismissed from the class by the instructor and will be subject to disciplinary procedures outlined in the Student Handbook.

Laptops and tablets can ONLY be used to take notes during class, provided any audio is muted. Cell phones should be turned off or set to Silent and put away, to prevent them from ringing during the class. **Pop quizzes will be given to the class should a cell phone ring during lecture. These ARE factored into the course grade.**

You are not permitted to bring anyone with you to this class that is not on the roster. There are NO exceptions to this policy. This includes family members, children, pets, friends, etc. This is against University policy and creates problems with space and class disruption.

**Student Success Program:** UNG and your instructor care about your success in this course. I may refer you to other persons/services at the university designed to help you achieve your academic goals. It is expected that you will take advantage of the help offered to you in order to be successful in this course and at UNG.

**Academic Integrity Policy:** The UNG Honor Code is: “On my honor, I will not lie, cheat, steal, plagiarize, evade the truth or tolerate those who do.”

Suspected violations of the Academic Integrity policy should be referred by students to the instructor. If the instructor concludes that a violation of the Academic Integrity policy has occurred, the instructor will either (1) penalize the student and file an incident report with the Academic Integrity Council or (2) refer the matter directly to the Academic Integrity Council. If an incident report is filed by the instructor, the instructor will review the completed report with the student and will request that the student sign the report as an indication that the student is aware of the contents of the report. Penalties for
violations of the Academic Integrity Policy may include failure of an assignment, failure of the course, withdrawal from the course with a grade of F, or suspension/expulsion from the University.

The penalty for cheating on an exam in this course is a course withdrawal with a grade of F (WF). The penalty for plagiarism on Class Assignments in this course is a grade of zero for the first offense and a course withdrawal with a grade of F (WF) for any subsequent offense. Any instances of Academic Dishonesty will be filed with the Academic Integrity Council. You are encouraged to become familiar with the policies related to Academic Integrity. They can be found in the Student Handbook.

**Plagiarism and Turnitin.com:** Students agree that by taking this course all required papers may be subject to submission for textual similarity review to Turnitin.com for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Terms and Conditions of Use posted on the Turnitin.com site.

**Class Evaluations:** Class evaluations at UNG are now conducted online through Banner. Evaluation of the class is considered a component of the course and students will not be permitted to access their course grade until the evaluation has been completed. The evaluations will be accessible beginning one week prior to Final Exam week.

***I will make every effort to follow the syllabus and course calendar as printed. However, reasons beyond my control may occur and cause some deviation from the printed syllabus. The syllabus may be subject to change without prior notice. Students will be notified immediately of any changes to the schedule and/or syllabus.***

***Please remember that I am available for discussion throughout this course. Any issues or concerns that may arise should be brought to my attention promptly. It is your responsibility to make me aware of any issues you are having through email or through a visit during my designated office hours.***

**Additional University Policies can be found on the Supplemental Syllabus:**
<table>
<thead>
<tr>
<th>Topics Covered in Class</th>
<th>Dates</th>
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<tbody>
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<td>Introductions and Course Syllabus</td>
<td>8/18, 8/20</td>
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<tr>
<td>1: Introduction to Victimology</td>
<td></td>
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<tr>
<td>2: Extent, Theories and Factors of Victimization</td>
<td>8/25, 8/27</td>
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<tr>
<td>3: Consequences of Victimization</td>
<td>9/01, 9/03</td>
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<tr>
<td>4: Victims’ Rights and Remedies</td>
<td>9/08, 9/10</td>
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<tr>
<td><strong>POST PORT 3.9</strong></td>
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<td>5: Sexual Victimization</td>
<td>9/15, 9/17</td>
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<tr>
<td>6: Intimate Partner Violence</td>
<td>9/22, 9/24</td>
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<tr>
<td><strong>POST PORT 3.6</strong></td>
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<tr>
<td>Review and Catch-up</td>
<td>9/29, 10/01</td>
</tr>
<tr>
<td>Midterm Exam</td>
<td>10/06</td>
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<tr>
<td>Exam Return and Review</td>
<td>10/08</td>
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<tr>
<td>GUEST LECTURE WEEK</td>
<td>10/11, 10/13</td>
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<td>7: Child and Elder Abuse</td>
<td>10/20, 10/22</td>
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<tr>
<td><strong>POST PORT 3.6 &amp; 5.7</strong></td>
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<tr>
<td>8: Special Populations</td>
<td>10/27, 10/29</td>
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<td>9: Victimization at School and Work</td>
<td>11/03, 11/05</td>
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<td>10: Property and Identity Theft Victimization</td>
<td>11/10, 11/12</td>
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<tr>
<td>11: Contemporary Issues</td>
<td>11/17, 11/19</td>
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<tr>
<td><strong>THANKSGIVING BREAK</strong></td>
<td>11/23 to 11/27</td>
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<tr>
<td>Class Discussion, Assessment, Evaluation</td>
<td>12/01</td>
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<tr>
<td>Final Exam Review</td>
<td>12/03</td>
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<tr>
<td><strong>Final Exam</strong></td>
<td>Thursday 12/10</td>
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<td>12:40pm to 2:40 pm</td>
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<tr>
<td><strong>Synthesis Paper #1 Due</strong></td>
<td>09/10 on D2L</td>
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<tr>
<td><strong>Synthesis Paper #2 Due</strong></td>
<td>09/24 on D2L</td>
</tr>
<tr>
<td><strong>Synthesis Paper #3 Due</strong></td>
<td>10/29 on D2L</td>
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<tr>
<td><strong>Synthesis Paper #4 Due</strong></td>
<td>11/19 on D2L</td>
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</tbody>
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POST PORT Learning Objectives

PORT 3.6: FAMILY VIOLENCE, DOMESTIC DISPUTES, DISTURBANCES, AND CRISIS INTERVENTION

3.6.1 Identify the provisions of the Georgia Family Violence Act.
3.6.2 Identify the legal requirements for making an arrest without a warrant under the provisions of the Georgia Family Violence Act.
3.6.3 Identify effective techniques for resolving family violence, domestic disputes, and disturbances.
3.6.4 Identify effective procedures for responding to family violence, domestic disputes, and disturbances.
3.6.5 Identify effective techniques for calming and restoring order in family violence, domestic disputes, and disturbances.
3.6.6 Identify the characteristics of the cycle of violence.
3.6.7 Identify effective death or injury notification techniques

PORT 3.9: CRIME VICTIMS COMPENSATION

3.9.1 Define victim’s rights under the Crime Victims Bill of Rights.
3.9.2 Identify law enforcement officer requirements under Crime Victim Bill of Rights
3.9.3 Define the role of a Crime Victims Liaison Officer
3.9.4 Identify benefits available and emergency awards for victims of a crime

PORT 5.7: CRIMES AGAINST CHILDREN

5.7.1 Identify the provisions of the Juvenile Proceedings statutes which relate to a deprived child.
5.7.2 Identify the provisions of the child abuse reporting statutes.
5.7.3 Identify the correct procedure for detention of a deprived child.
5.7.4 Identify the role of the Division of Family and Children’s Service (DFCS) in instances where a child is deprived.
5.7.5 Identify the characteristics of physical evidence which should be identified, collected, and preserved in a deprived child or child abuse investigation.
5.7.6 Identify effective investigative techniques for investigating child deprivation and child abuse.
5.7.7 Identify the purpose and benefits of a forensic interview
5.7.8 Identify the role and benefits of a Children’s Advocacy Center.
5.7.9 Identify the process of disclosure.