AFTERNOON TEAM COMPETITION

1. A table is assigned to each team, each team having a set of folders - a different color for each team.

2. On the table is the ANSWER SHEET folder containing blue colored sheets - a sheet for each round with the team name, round number and a time box on it. Find your sheet for ROUND 1.

3. Each team also has a QUESTION folder with their team name and color.

4. Before the first round, two copies of the ROUND 1 question are put into each question folder. When the round is ready to begin, these folders will be given to each team at a table. The folder must not be touched until the round has officially begun. ANY TEAM OPENING THEIR FOLDER BEFORE THE ROUND HAS BEGUN WILL BE DISQUALIFIED FROM THE ROUND.

5. When the round officially begins with the buzzer, the team will open the folder and begin working.

6. When your team has worked to a solution, put your final answer on the ROUND 1 answer sheet.

7. As soon as you have your answer sheet ready, a team member needs to raise his/her hand so that the proctor (Know who your proctor is!) can come to your table and record the exact number of minutes remaining on the timer. NOTE: this means that the times of "7:05" and "7:45" would both be recorded as a score of 7 for a correct solution. The proctor will write the time in the box in the top right corner of the sheet. The proctor will take the answer sheet to the front table to be delivered to the graders.

8. After picking up the team solution to this round, the proctor will also PICK UP THE QUESTION FOLDER and return it to the front table. This way we will know which teams have finished and which teams are still working. The folders will now be prepared for Round 2.

9. When every team has finished or time has run out, the correct solution to the round will be displayed on the overhead projector.

10. The question folder for the next round will then be distributed to the tables. THE QUESTION FOLDER SHOULD NOT BE PLACED BACK ON THE TABLE UNTIL THE NEXT ROUND IS READY TO BEGIN.

11. We will continue this process for 9 more rounds.

(OVER)

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12. We will have an intermission after Round 5.

13. Between some of the rounds, the team standings will be posted on the overhead projector.

14. If you need additional scratch paper, ask your proctor to provide you with some.

15. Let your proctor know if you are having problems with your calculators.

16. **Please leave the folders on the table at the end of the competition.** Your sponsor will receive a packet with all the afternoon questions.

17. We will have door prizes while the winners are being determined.