

## Graduation Announcements Order Form

31 Walker Drive  
 Dahlonega, GA 30597  
 Phone 706-864-1631  
 Fax 706-864-1462

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

A proof will be sent to the email address listed on this form for approval before any printing is done.

Bring this completed order form to Print Services, email it to [printservices@ung.edu](mailto:printservices@ung.edu) or fax it to 706.864.1462.

— PLEASE PRINT BELOW —

NAME OF STUDENT \_\_\_\_\_

DEGREE (EX- ASSOCIATE OF SCIENCE, BACHELOR OF ARTS, MASTER OF SCIENCE) \_\_\_\_\_

FIELD OF MAJOR \_\_\_\_\_

FIELD OF SECOND MAJOR (IF APPLICABLE) \_\_\_\_\_

MINOR (IF APPLICABLE) \_\_\_\_\_

GRADUATION MONTH/DAY/YEAR \_\_\_\_\_ TIME \_\_\_\_\_

LOCATION \_\_\_\_\_

Date In \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Received By \_\_\_\_\_

Typeset Completed \_\_\_\_\_  Proofed \_\_\_\_\_

Completed \_\_\_\_\_  Call/Email for Pickup \_\_\_\_\_

Pickup signature \_\_\_\_\_

— PLEASE PRINT —

### Method of Delivery

Pickup at Print Services **Located on the Dahlonega Campus**

Inter-campus courier to campus Bookstores  
 (Select campus)

BR CMG GVL OCN

Ship (Add \$15 extra for UPS shipping)

Ship to:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please select your graduation announcement option.  
 (Layout options can be viewed on the second page of this form)

Opt. 1, Gold Foil Opt. 2, Blue Foil

### Quantity Ordered (MINIMUM ORDER IS 10)

\_\_\_\_\_ x \$2.00 each = \$ \_\_\_\_\_.

Matching interior and exterior envelope included with each announcement

Tax (7%) \$ \_\_\_\_\_.

Subtotal \$ \_\_\_\_\_.

Shipping \$ \_\_\_\_\_.

**TOTAL \$ \_\_\_\_\_.**

**Print Services requires payment before announcements are created. Please pay in person or over the phone.**

CORPS OF CADETS ONLY

*will be commissioned a*

\_\_\_\_\_ RANK (EX- SECOND LIEUTENANT)

*in the*

\_\_\_\_\_ (EX- U.S. ARMY, GEORGIA NATIONAL GUARD)

\_\_\_\_\_ BRANCH (EX- FIELD ARTILLERY BRANCH)

\_\_\_\_\_ *at* \_\_\_\_\_  
 COMMISSIONING MONTH/DAY/YEAR TIME

FRONTS

OPTION 1



UNIVERSITY of  
NORTH GEORGIA™  
THE MILITARY COLLEGE OF GEORGIA®

OPTION 2



UNIVERSITY of  
NORTH GEORGIA™

INTERIOR

*The President, the Graduating Class  
and the Faculty of  
University of North Georgia  
announce that  
Jane Alexander Smith  
is a candidate for the degree of  
Bachelor of Arts  
in  
French with Business Emphasis  
Friday, May 10th  
Two thousand eighteen  
at seven o'clock in the evening  
University of North Georgia Convocation Center  
Dahlonega, Georgia*