



Facility Reservation Request

Date Submitted:		Time Submitted:	
Primary Contact:			
Email Address:			
Phone Number:			
Purpose of Reservation:			

Date and Time Requested

Start Date:		Start Time:	
End Date:		End Time:	
Every week on (circle days): Monday Tuesday Wednesday Thursday Friday Saturday Sunday			

Location Requested

Group Ex Studio	Court 1	Court 2	Court 3	Climbing Wall*	Classroom
Memorial Hall Pool*	Rec Fields (All) *	Rec Fields* Number of Fields Requested:			

Reservation Guidelines

All reservation requests must be submitted at least 5 business days prior to the proposed activity. Any request is subject to being denied. Reservation requests that repeat on a weekly basis are only good for the current semester and cannot be accepted before the first day of the semester. Reservations will be honored based on priority scheduling. In general, the entire gymnasium and/or fitness area may not be reserved for exclusive use during normal operating hours. We strive to keep at least one court open for open play during scheduled events, including intramurals. Please contact Campus Recreation & Wellness at rec.sports@ung.edu for questions and pricing as locations denoted with an * may have a fee associated with reserving them.

Intent of Use for Recreation Center

The Recreation Center is intended to be used by the Recreational Sports Department to provide recreational, fitness, intramural and sport club opportunities for all students. Activities and programs coordinated by the Campus Recreation & Wellness Department have first priority for all areas of the facility. Group usage of the facility will be kept to a minimum in order to protect all individuals. Only registered clubs and organizations of the University are eligible to request reservations of facilities. The Recreation Center is not intended to be used for academic classes or athletic practices/events. The Recreation Center is not intended for non-student events that will impact the ability of students to use the facility.

Requestor Signature

Date

University of North Georgia: Assumption of Risk and Insurance Certification

(Read Carefully Before Signing)

Many recreational activities and programs involve substantial risks of bodily injury, property damage, and other dangers associated with participation in such activities. Dangers related to such activities include but are not limited to: hypothermia, broken bones, strains, sprains, bruises, drowning, concussion, heart attack, and heat exhaustion.

Each participant in such activities should realize that there are risks, hazards, and dangers inherent in such activities and in the training, preparation for, and travel to and from such activities. It is the sole responsibility of each participant to participate only in those activities for which he/she has the prerequisite skills, qualifications, preparations, and training.

The undersigned acknowledges that University of North Georgia does not warrant or guarantee in any respect the competency or mental or physical condition of any trip leader, vehicle driver, or individual participant in any athletic or recreational activity. All participants in voluntary recreational activities and athletic programs will be required to sign the attached **Release, Waiver of Liability and Covenant Not to Sue** form.

I acknowledge that I am solely responsible for any hospital or other costs arising out of bodily injury or property damage sustained through my participation in such voluntary athletic or recreational activities. In this regard, I certify that I am covered by a 24-hour health and accident insurance policy.

Release, Waiver of Liability, and Covenant Not to Sue

The undersigned hereby acknowledges that participation in athletic programs and recreational activities involves an inherent risk of physical injury and assumes all such risks. The undersigned hereby agrees that for the sole consideration of University of North Georgia allowing the undersigned to participate in voluntary recreational programs or athletic activities, and in connection therewith, making available to the undersigned for his/her use while participating in such programs or activities, certain equipment, facilities, grounds, or personnel of the I institution, the undersigned participant does hereby waive liability, release and forever discharge the Institution and the Board of Regents of the University System of Georgia, its members individually, and its officers, agents and employees of and from any and all claims, demands, rights and causes of action of whatever kind or nature, arising out of all known and unknown, foreseen and unforeseen bodily and personal injuries, damage to property, and the consequences thereof, including death, resulting from my voluntary participation in or in any way connected with such recreational programs and athletic activities.

I further covenant and agree that for the consideration stated above I will not sue the Institution, the Board of Regents of the University System of Georgia, its members individually, its officers, agents, or employees for any claim for damages arising or growing out of my voluntary participation in recreational programs or athletic activities.

I understand that the acceptance of this release, waiver of liability and covenant not to sue the Institution or the Board of Regents of the University System of Georgia or any agent or employee thereof, shall not constitute a waiver, in whole or in part, of sovereign or official immunity by said Board, its members, officers, agents, and employees.

Further, I understand that this release, waiver of liability, and covenant not to sue shall be effective during the entire period of my enrollment or employment at the institution.

I understand the photograph (s) or video or audio recording (s) taken of me by agents, employees or representatives of the University of North Georgia (hereinafter called "the University") may be used in connection with the University's communication and marketing activities or other information services.

I hereby irrevocably authorize the University to copy, exhibit, publish, or distribute any and all such images and audio of me or wherein I appear, including composite or artistic forms and media, for purposes of publicizing the University or its programs and centers or for any other lawful purpose. In addition, I waive any right to inspect or approve the finished product, including written copy, wherein my likeness appears.

I hereby hold harmless and release and forever discharge the University from all claims, demands and causes if action which I, my heirs, representatives, executors, administrators or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I accept and assume all risks, hazards and dangers involved in such activities in which I may elect to participate, including the training, preparation for and travel to and from the site of such activities. I certify that I am at least 18 years of age and suffering from no legal disabilities.

Instructor Signature*

Date

If you need this document in an alternate format for accessibility purposes (such as Braille, large print, audio, etc.), please contact Lesli Gray at Lesli.Gray@ung.edu or 706-864.1622

Rec Sports Use Only

Approval Signature

Date