



Faculty-Student Research Funding Procedure

Description:

The College of Science & Mathematics provides grant funding in its budget to specifically support faculty-student research projects. The funding source that supports faculty-student research is separate and distinct from the funding used to support general faculty development. Support from the dean's office for this round of proposals will typically not exceed \$2,000.

Examples of projects eligible for funding include:

- Primary research - either theoretical or applied, in which at least one student is involved
- Scholarly projects involving students
- Other projects, as deemed appropriate by the Department Head and the Dean

The purpose of these grants is to encourage faculty members to start or resume research and creative projects with students. The grants should not be seen as a source of continuing research funding, but rather as a way of starting research; i.e., more as seed grants than continuing support. In many cases it is hoped that they will lead to the faculty members acquiring funding from outside agencies. All full-time members of the North Georgia faculty from the departments of Biology, Chemistry/Biochemistry, Mathematics and Physics/Astronomy may apply for a faculty development grant.

The grants will be awarded on a competitive basis within the College of Science & Mathematics. The Dean will review proposals based on input from the PI and the department head. If more proposals are received than can be funded, the dean may appoint a peer review committee to assist with ranking proposals and identifying worthwhile projects. Projects may be done at any time, beginning with the fall semester and continuing through June of the following year. Keep in mind of 'year-end closeout' whereby all funding must be encumbered by March 31st.

Guidelines:

A complete application consists of the following:

1. A project title and a one-paragraph summary description (see cover sheet attached).
2. Project description (no more than two pages, single-spaced).
3. Project rationale - explain how this project benefits you, your students, your department, and/or North Georgia (limited to one page, single-spaced).
4. Itemized budget.
5. The Department Head should provide a brief but substantive written evaluation and recommendation.
6. At the conclusion of the grant period, a brief (one or two page) final report of the work supported by the grant must be submitted.



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COLLEGE OF SCIENCE & MATHEMATICS

Faculty-Student Research Funding Request

Name: _____ Department: _____

Project Title: _____

Summary Description of Project (Attach a one to two page description, the project rationale and an itemized budget sheet):

Department Head's Evaluation & Recommendation:

Applicant's Signature: _____ Date: _____

DH's Funding Decision: ___Not Approved ___Approved up to the Amount: \$ _____

Department Head's Signature: _____ Date: _____

Dean's Funding Decision: ___Not Approved ___Approved up to the Amount of: \$ _____

Dean's Signature: _____ Date: _____

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