

UNG Potential Internship Site Information

Name of Host Site: _____ Today's Date: _____

Contact Person for Site: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Website address: _____

How would you classify your site? School (K-12) College/University Agency
 Hospital Private Practice Other: _____

Services provided within this setting: (check all that apply):

Children Individual Inpatient Assessment Adolescents Family
 Crisis/Emergency Career Counseling Adults Couples Substance Abuse
 Geriatric Group Diagnosis Virtual/Telehealth Counseling
 Other: _____

If your site doesn't typically provide telehealth counseling/services, do you have the capabilities to do so if necessary? Yes No

If yes, please describe what telehealth services would look like at your site: _____

General Responsibilities of Intern: _____

Supervisor Information (if more than one supervisor, list others at the end of this form)

Supervisor Name: _____ Type of Degree: _____

Type of License(s): _____

Years of Post-Licensure Clinical Experience: _____

License Number(s) and State: _____

If the supervisor has a counseling supervision credential, please check which one(s) and provide the number or year received (if number is N/A):

CPCS (_____) ACS (_____)

Years of Supervision Experience: _____

Email Address: _____ Phone Number: _____

How many fully-licensed practitioners are at your site? _____

How many internship positions are available? _____

If you need this document in another format, please contact Shanta Ghimire at 470-239-3028 or email shanta.ghimire@ung.edu.

From which of the following UNG Counseling program track(s) are you willing to accept interns? Check all that apply:

Clinical Mental Health Counseling Addictions Counseling
 College Counseling/Student Affairs

During which semester(s) are you looking for an intern/interns? Summer Fall Spring

Amount of Stipend for Interns (if applicable): _____

Any additional qualities/requirements of an intern as stipulated by host site? _____

Has your site ever hosted a UNG Counseling Intern? Yes No

If yes, when was the last time you hosted a UNG Counseling intern? _____

Has your site ever hosted any counseling interns (from other programs)? Yes No

If yes, for how long? _____

Will there be other interns at your site (in addition to our UNG intern)? Yes No

In order for our program to meet CACREP requirements, we need to know if the intern will be able to meet the following requirements at your site:

Yes No 300 clock hours of supervised experience during each fall and spring semester (600 total)

Yes No 100 clock hours of supervised experience during each summer semester

Yes No A minimum of 120 hours of direct clinical work with clients during fall and spring semesters (totaling 240)

Yes No A minimum of 40 hours of direct clinical work during summer semester

Yes No Video and/or audio-recording of intern work for student educational/evaluative purposes to be used by university supervisor on UNG campus and host supervisor on-site

Yes No Opportunity for intern to participate in all aspects of work a counselor performs at this site (e.g., individual, group, family sessions; intake and assessments; clinical meetings; paperwork; insurance paperwork)

Yes No The intern will be provided their own caseload

If mailing, return to:

University of North Georgia
Department of Counseling
Clinical Coordinator
Cumming City Hall
100 Main Street
Cumming, GA 30040

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