

## UNG CMHC Potential Internship Site Information

Name of Host Site: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person for Master's Level Interns: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Web Address: \_\_\_\_\_

Please Check Classification:  School  College/University  Agency  Hospital  Private Practice

Services provided within this setting (check all that apply):

- Children  Individual  Inpatient  Assessment  
 Adolescents  Family  Crisis/Emergency  Career Counseling  
 Adults  Couples  Substance Abuse  
 Geriatric  Group  Diagnosis  
 Other: \_\_\_\_\_

Responsibilities of Intern: \_\_\_\_\_

**Supervisor Information** (if more than one supervisor, list others on back of form):

Name: \_\_\_\_\_ Type of Degree: \_\_\_\_\_

Type of License: \_\_\_\_\_ Years of Experience: \_\_\_\_\_

License Number & State: \_\_\_\_\_

Years of Supervisor Experience: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Semester(s) in which Intern is preferred?  Summer  Fall  Spring  
Length of Internship?  One Semester  Two Semesters  No Preference

Approximate number of intern positions available: Summer \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_

Amount of Stipend (if available): \_\_\_\_\_

Any additional qualities/requirements of an intern as stipulated by host site: \_\_\_\_\_

Have you ever utilized a UNG Counseling Intern? \_\_\_\_\_

In order for our program to meet CACREP requirements, we need to know if the Intern will be able to meet the following requirements at your site:

- Yes  No 300 clock hours of supervised experience during each internship semester  
 Yes  No A minimum of 120 hours of that time in direct clinical service work with clients each semester  
 Yes  No Video and/or audio-recording of intern work for student educational/evaluative purposes to be used by university supervisor on UNG campus and host supervisor on-site  
 Yes  No Opportunity for intern to participate in all aspects of work a counselor performs at this site (e.g., individual, group, family sessions; intake and assessments; clinical meetings; paperwork; insurance paperwork)

Please return to: University of North Georgia  
Department of Clinical Mental Health Counseling  
CMHC Clinical Coordinator  
82 College Circle  
Dahlonega, GA 30597