

## UNIVERSITY OF NORTH GEORGIA PUBLIC SAFETY ACADEMY

### PROGRAM SYLLABUS

Department of Criminal Justice  
College of Arts & Letters  
University of North Georgia

#### **DIRECTOR**

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#### **COORDINATOR**

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### ELIGIBILITY/PREREQUISITES

There are seven requirements you must meet before you are eligible to enroll in the University of North Georgia Public Safety Academy:

1. Complete an application and pay the \$750 program fee
2. Be a United States citizen.
3. Provide a copy of your driver's license, social security card, and birth certificate.
4. Provide a copy of your high school diploma and transcripts
5. Must have a minimum overall 2.8 GPA prior to admittance and must maintain a 2.5 GPA in the major for the duration of the program.
6. Pass a criminal background check and driver's history report.
7. Pass an entrance examination. SAT and ACT scores are acceptable.
8. Pass the Physical Agility Test.
9. Pass a panel interview.
10. Pass a Psychological examination.
11. Sign a liability waiver.

UNG PSA Syllabus 2022-2023

If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please contact Sallie Parker at [sallie.parker@ung.edu](mailto:sallie.parker@ung.edu) or 706-867-2853.

## ACADEMY DESCRIPTION

The Department of Criminal Justice's Public Safety Academy provides Georgia Peace Officer Standards and Training Council (P.O.S.T.) basic law enforcement certification to students who declare a major in criminal justice and meet all P.O.S.T. mandates and requirements for acceptance into the P.O.S.T. program from the baccalaureate program on UNG's Dahlonega campus.

## OBJECTIVES

1. Gain knowledge and understanding of crime and the criminal justice system through the major curriculum.
2. Gain knowledge and understanding of policing through the major curriculum, law enforcement training, and the POST Port Manual.
3. Learn career-related skills and training by effectively participating and performing skills as a student in the Public Safety Academy.

## TRAINING

Students will be required to complete various training modules throughout the duration of the Academy. Below is an overview of each type of training. For further details, see the Program Plan of Study.

### GPSTC

Georgia Public Safety Training Center (GPSTC) offers online training courses over various topics each month. Students are required to complete a minimum of 12 credit hours each calendar year (at least 6 credit hours each semester).

GPSTC Courses:

1. Legislative Update [1 credit hour]
2. Use of Force and De-escalation Options for Gaining Compliance [9 credit hours]
3. Choose at least **one** of the following three course choices:
  - a. Fostering Positive Community Relations [2 credit hours]
  - b. Police Legitimacy, Procedural Justice, and Community Relations [2 credit hours]
  - c. Cultural Awareness [2 credit hours]

### In-Service

Each month, Academy members will be required to attend a 2-hour training session. These are prescheduled events set by the Academy Director, and attendance is mandatory unless excused due to illness or class schedule. Excuses must be submitted in advance to the Academy Coordinator.

### **PSA Labs**

During a student's third year in the PSA, they will participate in hands-on lab training. This will take place during a 0-credit-hour course registered on each student's course schedule by the Academy Coordinator. These training courses cover:

- Firearms
- Defensive Tactics
- Taser Certification
- OC Spray Certification
- Emergency Vehicle Operation Course (EVOC) Certification
- ASP Baton Certification
- Building Clearing
- Misdemeanor and Felony Traffic Stops

### **FEMA**

During a student's third year in the PSA, they will be required to complete two Federal Emergency Management Agency (FEMA) training courses prior to graduating from the Academy.

### **Law Enforcement Specialized Training Courses**

Students are required to complete Standardized Field Sobriety training and Speed Detection training. In addition, students may be given the opportunity to participate in additional specialized training courses offered to current law enforcement officers. These course offerings change and rotate on a semester basis.

### **PORT Exams**

Students are required to pass (70%) a comprehensive exam towards the conclusion of their criminal justice courses each semester. This exam does not affect the student's course grade or academic GPA. If students fail an exam, they will have the opportunity to retake the exam after a review of the material with the Academy Coordinator or Academy Director. Failure to pass the exam during the retake will result in removal from the Academy. After failing three separate exams, students will be removed from the Academy. PORT exams will be administered in a proctored environment, and cheating will result in removal from the Academy.

Completion and a passing score for all PORT exams is required before students graduate from the Academy.

### **Director Meetings**

Each month, the Academy Director will hold a prescheduled meeting with all Academy members. Topics will vary each month, and attendance is mandatory unless excused due to illness or class schedule. Excuses must be submitted in advance to the Academy Coordinator.

## PROGRAM PLAN OF STUDY

### YEAR 1

#### GPSTC Courses:

1. Legislative Update [1 credit hour]
2. Use of Force and De-escalation Options for Gaining Compliance [9 credit hours]
3. Choose at least **one** of the following three course choices:
  - a. Fostering Positive Community Relations [2 credit hours]
  - b. Police Legitimacy, Procedural Justice, and Community Relations [2 credit hours]
  - c. Cultural Awareness [2 credit hours]

In-Service Training: 1-2 hours per month (as scheduled by Academy Director)

Director's Meeting: 1 hour per month (as scheduled by the Academy Director)

PORT Exams: as determined by course schedule

### YEAR 2

#### GPSTC Courses:

1. Legislative Update [1 credit hour]
2. Use of Force and De-escalation Options for Gaining Compliance [9 credit hours]
3. Choose at least **one** of the following three course choices:
  - a. Fostering Positive Community Relations [2 credit hours]
  - b. Police Legitimacy, Procedural Justice, and Community Relations [2 credit hours]
  - c. Cultural Awareness [2 credit hours]

In-Service Training: 1-2 hours per month (as scheduled by Academy Director)

Director's Meeting: 1 hour per month (as scheduled by the Academy Director)

PORT Exams: as determined by course schedule

### YEAR 3

#### GPSTC Courses:

1. Legislative Update [1 credit hour]
2. Use of Force and De-escalation Options for Gaining Compliance [9 credit hours]
3. Choose at least **one** of the following three course choices:
  - a. Fostering Positive Community Relations [2 credit hours]
  - b. Police Legitimacy, Procedural Justice, and Community Relations [2 credit hours]
  - c. Cultural Awareness [2 credit hours]

In-Service Training: 1-2 hours per month (as scheduled by Academy Director)

Director's Meeting: 1 hour per month (as scheduled by the Academy Director)

PORT Exams: as determined by course schedule

FEMA Course: IS-100.c

FEMA Course: IS-700.b

PSA Labs:

The coordinator registers students for the following courses:

**Fall:**

CRJU 4008 + Lab

CRJU 4400 + Lab

Labs are daily for one hour for MWF classes and fifty minutes and fifteen minutes for T/TH classes totaling 5 hours per week of lab training.

Students spend (1) 8-hour Saturday completing the requirement for CPR and First Aid certification. Students cannot miss more than 10% of the course. **Note:** All students are required to complete this course regardless of current certification status.

Students spend (5) 8-hour Saturdays completing the requirements for the Firearms qualification. There is a pass/fail practical examination at the end of the course. In addition, students cannot miss more than 10% of the course. If a student fails, they can recycle one time through the course. The student is required to pay the instructor for his/her time.

**Spring:**

CRJU 4001 + Lab

CRJU 4009 + Lab

Labs are daily for one hour for MWF classes and fifty minutes and fifteen minutes for T/TH classes totaling 5 hours per week of lab training.

Students spend (2) 8-hour Saturdays completing the requirements for Taser and Pepper Spray. **Note:** All students are required to complete these courses regardless of prior exposure or training.

Students spend (4) 8-hour Saturdays completing the requirements for Defensive Tactics. This course is a pass/fail course and students cannot miss more than 10% of the course. **Note:** All students are required to receive clearance from a medical doctor if they are experiencing any condition that may prevent them from completing the required tasks involved in training.

Students spend 5 8-hour days during the week of Spring Break completing the requirements for the Emergency Vehicle Operator's Course. There is a pass/fail practical examination at the end of the course. In addition, students cannot miss more than 10% of the course. If a student fails, they can recycle one time through the course. The student is required to pay the instructor for his/her time.

## YEAR 4

### GPSTC Courses:

1. Legislative Update [1 credit hour]
2. Use of Force and De-escalation Options for Gaining Compliance [9 credit hours]
3. Choose at least **one** of the following three course choices:
  - a. Fostering Positive Community Relations [2 credit hours]
  - b. Police Legitimacy, Procedural Justice, and Community Relations [2 credit hours]
  - c. Cultural Awareness [2 credit hours]

In-Service Training: 1-2 hours per month (as scheduled by Academy Director)

Director's Meeting: 1 hour per month (as scheduled by the Academy Director)

PORT Exams: as determined by course schedule

PSA Graduation: Students graduate from the Academy with their class at the conclusion of the fall semester assuming the students successfully complete all required designated by POST.

Internship: Students complete the required 12 credit-hour internship during the spring semester of their senior year. Completion of the PSA allows students who wish to do so, seek employment with a law enforcement agency and utilize this as their internship.

## CRIMINAL JUSTICE CURRICULUM + POST CONTENT

Over the course of the program, students are required to take additional exams at the conclusion of the semester, which contain a course with PORT content (for more information regarding PORT exams, see the “Training” section of this syllabus). Below are the courses, which contain PORT content, and the specific modules of the Georgia PORT Manual that students are tested over.



**Table 1.** Master List of Georgia P.O.S.T. Exam Material for UNG’s PSA

	UNG Class / Lab (CRJU /Name)	PSA Exam Control #	PORT Coverage	P.O.S.T. Hours
1	1100 Introduction to Criminal Justice	1100-1-SP18	1.1	4
2	2000 Criminal Law	2000-1-SP18	2.1	24
3	2002 Introduction to Law Enforcement	2002-7-SP18	3.1; 4.9 3.7; 4.1, *4.7, 4.8, 4.11, 4.12; 7.7	26
4	3010 Criminal Procedure	3000-1-SP18	2.2	34
5	3310 Juvenile Justice	3310-1-SP18	5.8	14
6	3312 Criminology	3312-3-SP18	3.6, 3.9; 5.7	4
7	4000 Criminal Investigation	4000-7-SP18	5.3, 5.5, 5.6, 5.11, 5.12, 5.13; 7.1	21
8	4001 Contemporary Issues in Policing	4001-6-SP18	3.3; 4.5, *4.7, 4.10	56
9	4002 Drug Identification & Investigation	4002-1-SP18	5.14	4
10	4008 Death Investigation	4008-3-SP18	5.2, 5.15; 7.8	18
11	4009 Police Patrol & Investigation	4009-6-SP18	6.1, 6.2, 6.3, 6.4, 6.5, 6.6	48
13	4400 Legal Liability of Criminal Justice Personnel	4400-4-SP18	1.2; 2.4; 7.9, 7.10	22
14	LAB Emergency Vehicle Operation		7.5	24
15	LAB Vehicle Pull Overs		4.4	16
16	LAB Firearms		7.2	40
17	LAB Control Tactics (Self Defense)		7.3	32
18	LAB First Aid and CPR		7.4	8
19	POST Administration		Administration	14
20	POST Hazardous Materials		4.6	n/a
		<b>TOTALS</b>	<b>46 Ports and 1 Administration</b>	<b>408</b>

Note: Exams with Control #'s ending with “SP18” are based on the 2015 Georgia Basic Law Enforcement Training Course, Peace Officer Reference Text. \*Port 4.7 is covered in two exams.

*CRJU 4001, CRJU 4008, CRJU 4009, and CRJU 4400 contain PSA Lab components, and take place during third year of program membership.*

## CADET CONDUCT

An important component of satisfactory performance in the PSA is the adherence of students to a professional standard of program conduct. Throughout the duration of the program, students are expected to conduct themselves in a professional manner that reflects strong ethical character, personal responsibility, integrity, and maturity. The determination professional conduct is based on the following criteria:

### 1. Attendance:

We expect students to observe all scheduled meetings and training as sent out by PSA student leadership, the Academy Coordinator, and the Academy Director. Excessive absences, tardiness, and leaving early violate the professional conduct expected of students. If illness, work, or personal emergency necessitates either absence or a variation in the predetermined schedule, students are required to notify their chain of command or Academy Coordinator in a timely and appropriate manner. It is the student's responsibility to consult with the Academy Coordinator regarding make-ups. Lateness and leaving early are not appropriate professional behaviors unless students are reporting to or returning from class.

### 2. Professional Behavior

We expect students to exemplify professional behavior when representing the PSA. Students represent the PSA even outside of training and scheduled events. Therefore, we hold our students to a higher standard when they are on campus and out in the community. This professional behavior includes and is not limited to grooming and dress, language, respect towards peers and UNG faculty and staff, integrity regarding academic coursework, etc. This includes off campus activities.

### 3. Grooming and Dress

We expect students to report to all meetings and training groomed and dressed in appropriate attire. We also expect students to always dress appropriately while on campus. No piercings other than female ear piercings are permitted during meetings and training. We only permit females to wear nail polish during scheduled meetings and training. When applicable, students must wear the uniform in an appropriate manner. We do not permit students to wear PSA hats backwards or indoors (unless directed otherwise). We do not permit students to wear the uniform in public outside of training events.

## TERMINATION OF MEMBERSHIP

The Academy Director hold the right to terminate anyone based on student behavior. We will review each case on an individual basis. Cause for program removal may include, but is not limited to unethical conduct, violation of safety rules, underage alcohol use, drug use, and criminal behavior or charges.

Such activities and behaviors may be cause for removal from the Academy.

If a student wishes to withdraw from the Academy, they must contact the Academy Coordinator and schedule a meeting.

## SUPPLEMENTAL SYLLABUS

We expect students to refer to the [Supplemental Syllabus](#) for the following information:

1. Academic Exchange
2. Academic Integrity Policy
3. Academic Success Plan Program
4. Class Evaluations
5. Course Grades and Withdrawal Process
6. Disruptive Behavior Policy
7. Inclement Weather
8. Smoking Policy
9. Students with Disabilities

The supplemental syllabus can be located at: <http://ung.edu/academic-affairs/policies-and-guidelines/supplemental-syllabus.php>