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# **UNIVERSITY OF NORTH GEORGIA COLLEGE PANHellenic ASSOCIATION BYLAWS**

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# BYLAWS OF THE UNIVERSITY OF NORTH GEORGIA PANHELLENIC ASSOCIATION

## Article I. Name

The name of this organization shall be the University of North Georgia Panhellenic Association.

## Article II. Object

The object of the Panhellenic Association shall be to develop and maintain women's sorority life and interfraternity relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member organizations as applicable to campus and personal life.
2. Promote superior scholarship and intellectual development.
3. Cooperate with member women's sororities and the university/college administration to maintain high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, policies and best practices.
5. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights and privileges of member sororities.

## Article III. Membership

### Section 1. Membership classes

There shall be three classes of membership: regular, provisional and associate.

- A. **Regular membership.** The regular membership of the University of North Georgia Panhellenic Association shall be composed of all chapters of NPC sororities at University of North Georgia. Regular members of the College Panhellenic Association shall pay dues as determined by the Panhellenic Council. Each regular member shall have voice and one vote on all matters. The regular membership sororities of the College Panhellenic Council and their years of instillation are:
  - a. Kappa Delta – 1973
  - b. Phi Mu – 1973
  - c. Alpha Gamma Delta – 1983
  - d. Delta Zeta – 1989
  - e. Sigma Kappa – 2004
  - f. Delta Phi Epsilon – 2015
- B. **Provisional membership.** The provisional membership of the University of North Georgia Panhellenic Association shall be composed of all colonies of NPC sororities at

University of North Georgia. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.

- C. **Associate membership.** Local sororities or inter/national or regional non-NPC member organizations may apply for associate membership of the University of North Georgia Panhellenic Association. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters. If they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.
  - a. Organizations interested in becoming an associate member of the University of North Georgia College Panhellenic shall submit a letter of intent as to why they want to join and what they can contribute to the University of North Georgia College Panhellenic community.

## **Section 2. Privileges and responsibilities of membership**

- A. **Duty of compliance.** All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these University of North Georgia Panhellenic Association bylaws, code of ethics and any additional rules this Panhellenic Association may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

## **Article IV. Officers and Duties**

### **Section 1. Officers**

The officers of the University of North Georgia Panhellenic Association shall be President, Executive Vice President, Vice President of Operations, Vice President of Recruitment, Vice President of Recruitment Counselors, Vice President of Campus Relations, Vice President of Activities, and Vice President of Philanthropy and Scholarship.

### **Section 2. Eligibility**

Eligibility to serve as an officer shall depend on the class of membership:

- A. Regular membership. Members from women's sororities holding regular membership in the University of North Georgia Panhellenic Association shall be eligible to serve as any officer.
- B. Provisional membership. Members from women's sororities holding provisional membership in the University of North Georgia Panhellenic Association shall not be eligible to serve as an officer.
- C. Associate membership. Members from women's sororities holding associate membership in the University of North Georgia Panhellenic Association shall only be eligible for the following officer positions: VP of Activities, VP of Campus Relations, VP of Operations

### **Section 3. Qualifications for Officers**

- A. Candidates must be members in good standing with their member organization.
- B. Candidates must have a minimum 2.7 GPA Cumulative, 2.5 GPA in the most recent term.
- C. Eligible candidates for President must have served a full term on Panhellenic executive board and/or in their org's executive board.
- D. Eligible candidates for Vice of President Recruitment and Vice President of Recruitment Counselors must have served on a Recruitment Team or as a Recruitment Counselor.
- E. Candidates for Executive Vice President, Vice President of Recruitment, Vice President of Recruitment Counselors, and Vice President of Activities must be initiated for at least one full semester before applying to the Panhellenic Executive Council.
- F. The Vice President of Campus Relations, Vice President of Operations and Vice President of Philanthropy and Scholarship applications shall be open to any initiated sorority woman.

### **Section 4. Selection of Officers**

The offices of President, Executive Vice President, Vice President of Operations, Vice President of Recruitment, Vice President of Recruitment Counselors, Vice President of Campus Relations, Vice President of Activities, and Vice President of Philanthropy and Scholarship of the University of North Georgia Panhellenic Association shall be elected through an interview and slating process taking place during the Fall Semester.

### **Section 5. Office-holding limitations**

- A. No more than two members from the same women's sorority shall hold office during the same term.
- B. A sorority should not go two consecutive terms without being represented. Associate member sororities will not be required to serve on the Panhellenic Executive Board but have the option to serve in any position with the exception of the President, Executive Vice President, Vice President of Recruitment, and Vice President of Recruitment Councilors.

## **Section 6. Election procedure**

- A. Applications for the Panhellenic Executive Council shall open in October, with slate meetings occurring in early November. All chapter delegates shall serve as the slate committee.
  - a. If a chapter delegate is unable to serve on the slate committee, the delegate must provide an alternate member of their organization to serve on the slate committee.
  - b. Once the delegate or alternate has been selected, the delegate or alternate may not select another representative to assist in completing slate interviews and voting.
  - c. The selected delegate or alternate must be present in every candidate interview and final voting.
    - i. Failure to attend all scheduled slate meetings shall incur a fine. The fines are as follows:
      - 1. Missed Slate Interview: \$15/per interview
      - 2. Missed Slate Voting: \$50
- B. Members of the Panhellenic Executive Council shall serve as voting members of the slate committee for all positions besides the ones they serve on.
- C. All candidate interviews shall be attended by the outgoing executive council member except for the outgoing position(s) that is being interviewed.
  - a. If the outgoing executive council member is reapplying to the Panhellenic executive council, they will be excused from the slating process.
- D. The committee will have the ability to determine if all candidates who applied should be interviewed or if only certain candidates will move forward to an interview.
- E. Once interviews have been conducted the committee will slate candidates into all positions and propose said slate at the next Panhellenic General Body meeting.
  - a. If 60% of the slate is not filled on the first slate, then a second slate must be presented to the chapters.
  - b. If any positions are still vacant after slate has passed, those individuals will be appointed by Panhellenic Advisor and the incoming Panhellenic president.
- F. Panhellenic Delegates must present the slate to their chapter to collect a chapter vote.

- G. For the slate to pass, two-thirds of chapters must vote yes.
  - c. Should the slate not pass, the chapters will then be required to vote position by position. Each position must pass with a two-thirds vote; therefore, if a position does not fail then the slate will be confirmed.
  - d. If a position does fail, the committee may then propose a new candidate for said position. This proposal must also be voted on by chapters by a two-thirds vote.
  - e. The selection committee is highly encouraged to include in its slate of officers at least one qualified member from each chapter wishing to have a member serve on Panhellenic Council. Priority will be given, however, to the most qualified candidates before it is given to a chapter with no qualified candidates.

#### **Section 7. Term**

- A. The officers shall serve for a term of one year or until their successors are selected.
- B. The term of office will begin at the beginning of the spring academic term.

#### **Section 8. Removal**

- A. Any officer who fails to meet expectations of their position may be removed by the Office of Fraternity and Sorority Life.
- B. Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council.
- C. Inquiries for this process shall be brought to the attention of the President.

#### **Section 9. Vacancies**

In the event a council member is removed or vacates her position before the end of her term, the open position becomes a vacancy. Vacancies shall be filled through an application and/or an interview process. The sitting Council members shall have the right to choose who they deem as the best fit for the position.

#### **Section 10. Duties of officers**

- A. All Positions:
  - 1. Attend all General Body meetings.
  - 2. Attend all Executive Board meetings.
  - 3. Serve on Panhellenic Recruitment Team, which includes disaffiliating from chapter during a specified time period.
  - 4. Be familiar with the University of North Georgia College Panhellenic Bylaws.
  - 5. Be familiar with the NPC Manual of Information and all governing documents of this Association.
  - 6. Perform all other duties as assigned.
  - 7. Serve weekly office hours within the office of FSL.



B. The President shall:

1. Preside at all meetings of the Panhellenic Council.
2. Preside at all meetings of the Executive Board.
3. Serve as an ex-officio member of all Panhellenic Association committees.
4. Coordinate and facilitate hearings and monitor the completion of sanctions.
5. Communicate regularly with the Panhellenic advisor.
6. Ensure that the NPC College Panhellenic annual report is completed.
7. Maintain current copies of the following: University of North Georgia Panhellenic Association bylaws and standing rules, the Panhellenic Association budget, contracts executed on behalf of the Panhellenic Association, correspondence and materials received from the NPC area advisor, all NPC College Panhellenic reports, and other pertinent materials.
8. Keep constant communication with all members of Panhellenic Organizations.
9. Serve as point of contact between all Greek Organizations—councils and chapters.
10. Required to attend all presidents meetings, if not able must send a representative.

C. The Executive Vice President shall:

1. Perform the duties of the president in her absence, inability to serve or at her call.
2. Serve as chair of the Peer Accountability Process and lead a training for members and alternates.
3. Be prompt in all judicial matters and be an active liaison with the Interfraternity Council on judicial matters.
4. Be familiar with the NPC Manual of Information and all governing documents of this Association.
5. Be responsible for coordinating an annual review of the UNG Panhellenic Association Bylaws.
6. Assist with Greek Alumni Speaker New Member 101 program.
7. Establish and work with a risk management committee to develop a risk management education program.
8. Review and approve workflows.
9. Responsible for the collection of new member education plans
10. Coordinate, organize, and complete fall elections and revision of job descriptions

D. The Vice President of Operations shall:

1. Keep an accurate roll of the members of Panhellenic Council, and call roll at its meetings.



2. Create agendas and record minutes of all meetings of the University of North Georgia Panhellenic Council and the Executive Board. Maintain an archive of all minutes and report to all necessary entities.
3. Provide copies of the minutes to each chapter delegate, Panhellenic Executive Board member, Panhellenic Executive Board Advisor and NPC Area Advisor within one week of meeting.
4. Be responsible for the general supervision of the finances of the University of North Georgia Panhellenic Association. This includes but is not limited to: create invoices and submit to chapters, determine any applicable fees, prepare the annual budget and provide a copy to each member sorority, receive all payment to the College Panhellenic Council, and pay promptly the annual NPC dues and all bills of the Panhellenic association.
5. Maintain all financial records of the College Panhellenic Council.
6. Uphold NPC Financial Transparency Guidelines (as outlined in the Manual of Information), including an annual summary of fees to be presented to Potential New Members.
7. Perform an annual review of Panhellenic dues and propose justified changes if necessary.
8. Apply for any applicable NPC scholarships

E. The Vice President of Recruitment shall:

1. Be the chair of the Membership Recruitment Committee (as according to chapter recruitment VPs of these bylaws).
2. Be responsible for all Panhellenic matters concerning membership selection.
3. Plan and execute Formal Panhellenic Recruitment in conjunction with the Director of Fraternity and Sorority Life and the Panhellenic President.
4. Perform an annual (or more frequent if necessary) evaluation and update of the UNG Panhellenic Recruitment Agreements and disseminate copies to each member chapter.
5. Conduct meetings for the chapter Vice Presidents of Recruitment/Membership in the Spring and Fall semesters to prepare for the following Recruitment period.
6. Hold a wrap-up meeting following Formal Recruitment to discuss successes and necessary changes with the Recruitment Teams and leadership from each chapter.
7. Coordinate the recruitment orientation for potential new members preceding recruitment in conjunction with the Panhellenic Recruitment team.
8. Following each recruitment period, submit a written report, including recommendations, to the Membership Recruitment Committee.

9. Plan and execute a mock recruitment during the spring semester with all the chapters involved in the formal recruitment process
10. Serve as the chair of the extension committee in the event that Panhellenic is considering expansion

F. The Vice President of Recruitment Counselors

1. Work closely with the Vice President of Recruitment to execute the Recruitment process.
2. Serve on the Panhellenic Recruitment Team and be responsible for the duties therefore implied.
3. Be responsible for selection (application, interviews, and final selection) of Recruitment Counselors for Formal Recruitment.
4. Be responsible for coordination and thorough training of Recruitment Counselors.
5. Manage effective oversight of Recruitment Counselors following training and through Formal Recruitment.
6. Be available to PNMs in addition to Recruitment Counselors to most effectively serve them as a whole.
7. Coordinate Recruitment and Bid Day responsibilities for the Recruitment Counselor Team.
8. Prepare recruitment counselors for mock recruitment in the spring.

G. The Vice President Campus Relations shall:

1. Coordinate the publicity efforts on behalf of the Panhellenic Council, including but not limited to, correspondence with campus and area publications about Panhellenic events.
2. Work on publications that will increase awareness and positive publicity for sororities and Panhellenic.
3. Maintain the social media efforts of the Panhellenic Council. (Including but not limited to: Facebook Panhellenic Page, Panhellenic Instagram Page, Panhellenic Tik Tok, Panhellenic UNG Connect page, and the Panhellenic website)
4. Coordinate with the Vice President of Recruitment for publicity pertaining to Panhellenic recruitment including but not limited to: recruitment handbook, PNM orientation presentations, marketing for recruitment counselor applications, and panhellenic elections.
5. Be responsible for the design and ordering of all Panhellenic merchandise.

H. The Vice President of Activities shall:

1. Coordinate Panhellenic and chapter participation in campus-wide events (i.e. Meet the Greeks, Summer orientation tablings/night activities etc.)
2. Serve as Greek Week chair, including the coordination of all events, activities and programs in conjunction with IFC VP of Activities.
3. Make all arrangements for programs sponsored by the Panhellenic Association.
4. Promote positive relations between faculty/staff and the Fraternity & Sorority

community through appreciation/recognition initiatives.

- I. The Vice President Philanthropy and Scholarship shall:
  1. Plan all Panhellenic philanthropic projects.
  2. Maintain an up-to-date list of community partners and service opportunities.
  3. Collect and maintain a calendar of all sorority chapter philanthropy events.
  4. Plan Circle of Sisterhood Event
  5. Promote education about philanthropy and ensure awareness of Circle of Sisterhood.
  6. Plan and implement yearly all-Greek community service event.
  7. Coordinate Greek participation in Freshman move-in.
  8. Coordinate and promote NPC academic scholarship initiatives.
  9. Be responsible for implementing programs and ideas to promote academic excellence.
  10. Coordinate all-Greek scholarship programming in cooperation with the Interfraternity Council Vice President of Scholarship.
  11. Act as a liaison between the Panhellenic Council and all honors organizations affiliated with the fraternity and sorority community.
  12. Responsible for coordinating meetings with chapter academic chairs to discuss overall GPAs and academic plans.

## **Article V. The Panhellenic Council**

### **Section 1. Authority**

The governing body of the University of North Georgia Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the University of North Georgia Panhellenic Association including, but not limited to: annually review the parameters as adopted in the recruitment rules for the automatic adjustment of total, determine dues, approve the annual budget, consider extension, set a calendar of events, determine programming and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's sororities.

### **Section 2. Composition and privileges**

The University of North Georgia Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional and associate member organization at University of North Georgia as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws.

Alternate delegates shall have a voice, but no vote if the chapter delegate is present. If the chapter delegate is absent, the alternate delegate has both voice and vote. Members of the Panhellenic Executive Council may not vote on behalf of their chapters.

### **Section 3. Selection of delegates and alternates**

Delegates and alternates to the Panhellenic Council shall be selected by their respective women's sorority chapters to serve for a term of one year commencing at the end of the fall academic term.

- a. Chapter alternates cannot be a woman serving on the Panhellenic council at the time.

### **Section 4. Delegate attendance**

- A. Panhellenic delegates must attend all Panhellenic General Body meetings, and any other mandatory events as determined by the Panhellenic council. Failure to adhere to this commitment will result in a fine to the delegate's chapter.
- B. The fines are as follows:
  - a. 1<sup>st</sup> absence: \$15 fine
  - b. 2<sup>nd</sup> absence: \$25 fine, and meeting with Vice President of Operations and respective Chapter President
  - c. 3<sup>rd</sup> absence: \$50 fine, and meeting with FSL Director, Panhellenic president, and chapter org president.

### **Section 5. Delegate vacancies**

When a delegate vacancy occurs, it shall be the responsibility of the sorority affected to select a replacement within 2 weeks and to notify the Vice President Operations of her name, email and telephone number. Failure to do so will result in a \$25 fine every week that a new delegate is not presented.

### **Section 6. Delegate duties and responsibilities**

- A. Delegates must support NPC Unanimous Agreements, policies, and procedures.
- B. Delegates must understand local College Panhellenic Association policies and procedures.
- C. Delegates should know when to consult member sorority's chief Panhellenic officer for assistance and advice regarding College Panhellenic concerns.
- D. Delegates should be prepared and knowledgeable about College Panhellenic concerns, the views of the member organization and chapter and how to voice concerns to the Panhellenic Council.
- E. Delegates should present regular College Panhellenic Association reports at chapter meetings.
- F. Delegates must serve as members of the Panhellenic Executive Council slate committee. If the delegate is unable to attend the slate meetings, it is the responsibility of the delegate to find an alternate member of their organization to attend.

- G. Delegates must be on good standing within their member organization, unless otherwise approved to remain as a delegate by their member organization.



### **Section 7. Regular meetings**

- A. Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each academic term by the Panhellenic Executive Council and the Panhellenic Advisor.
- B. All Governing Councils shall meet as needed to discuss joint business, such as Meet the Greeks, Greek Week, and National Anti-Hazing Prevention Week.
- C. The agenda for all meetings must be filled out prior to the start of the meeting time.

### **Section 8. Special meetings**

Special meetings of the Panhellenic Council may be called by the Association President when necessary. The President must also call a special meeting if at least one-fourth of the member sororities of the UNG Panhellenic Association submit a written request. Notice of any special meeting must be sent to all Panhellenic Council members at least 24 hours in advance. However, this notice requirement may be waived, and attending the meeting will count as agreeing to waive the notice.

### **Section 9. Quorum**

Two-thirds of the delegates from the member sororities of the University of North Georgia Panhellenic Association shall constitute a quorum for the transaction of business. Two-thirds of the Panhellenic executive council are also required.

### **Section 10. Vote Requirements**

- A. All other votes, unless specified in these bylaws, shall require a majority vote for adoption.
- B. A two-thirds vote of the Panhellenic Council shall be required to approve a re-establishment plan and for all extension-related votes.
- C. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.

## **Article VI. The Executive Board**

### **Section 1. Composition**

The composition of the Executive Board shall be the President, Executive Vice President, Vice President of Operations, Vice President of Recruitment, Vice President of Recruitment Counselors, Vice President of Campus Relations, Vice President Activities, VP of Philanthropy and Scholarship.

### **Section 2. Duties**

The Executive Board shall handle routine business between Panhellenic Council meetings, as well as any other matters approved by a Council vote. At the next regular Panhellenic Council meeting, the Vice President of Operations shall report all actions taken by the Executive Board. Those actions shall be recorded in the meeting minutes.

### **Section 3. Attendance**

The Executive Board must attend all Panhellenic meetings, Executive Council meetings, and any other mandatory events as determined by the Panhellenic council. Failure to adhere to this commitment may result in removal from their position.

### **Section 4. Regular meetings**

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

### **Section 5. Special meetings**

Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the written request of three members of the Executive Board.

### **Section 6. Quorum**

Two-thirds of Panhellenic member organizations shall be required to allow for transaction of business in regard to voting.

## **Article VII. The Panhellenic Advisor**

### **Section 1. Appointment**

The Panhellenic advisor of the University of North Georgia Panhellenic shall be appointed by The University of North Georgia administration.

## **Section 2. Authority**

The Panhellenic advisor shall serve in an advisory capacity to the University of North Georgia Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Executive Board.

## **Article VIII. Peer Accountability Process**

### **Section 1. Purpose and Scope**

- A. The College Panhellenic peer accountability process is set in motion when a College Panhellenic Alleged Infraction Report is filed for an alleged infraction of:
  - 1. National Panhellenic Conference (NPC) Unanimous Agreements or NPC policies.
  - 2. College Panhellenic bylaws and/or other governing documents.
  - 3. College Panhellenic membership recruitment rules/guidelines.
  - 4. College Panhellenic code of ethics.
  - 5. College Panhellenic standing rules.
- B. Only sorority chapters (not individual members) may be subject to this process.

### **Section 2. Filing and Alleged Infraction Report**

- A. Reports must be submitted within 30 calendar days of the alleged infraction. The report goes to the Executive Vice President (EVP).
- B. If the alleged infraction is against the EVP's chapter, the report must instead go to the FSL Advisor. All supporting documentation must accompany the report.

### **Section 3. Notice and Response**

- A. Within 7 calendar days of receiving a valid report, the UNG Panhellenic EVP sends copies of the report to all parties involved, including the NPC area advisor.
- B. The accused chapter must receive a meeting notice (the "Alleged Infraction Resolution Meeting Notice") within 14 calendar days of receipt of the report. Upon receiving the meeting notice, the chapter has 7 calendar days to respond and choose either an informal or formal resolution meeting.
- C. The resolution meeting (informal or formal) must be held within 21 calendar days of the meeting notice. If the chapter fails to respond, a formal meeting is scheduled by default.

### **Section 4. Informal Accountability Resolution Meeting**

- A. This meeting is used when the chapter accepts responsibility for all alleged infractions and wishes to collaborate on educational outcomes.
- B. Requirements & guidelines:
  - a. It is closed and confidential.

- b. Up to 3 chapter representatives (including possibly an advisor) may attend. Nonstudent participants must serve only as silent partners; discussions must be led by students. The EVP leads; the FSL advisor acts as an unbiased, ex-officio participant.
- c. If the chapter disagrees with any infraction, the meeting is stopped and a formal meeting is scheduled (within 14 days)
- d. The meeting ends with a signed “Informal Accountability Resolution Meeting Summary Report,” detailing accepted infractions and agreed educational outcomes. Within 24 hours of the meeting, copies of the signed summary are sent to designated parties and stored in the official file.

### **Section 5. Formal Accountability Resolution Meeting**

- A. This meeting takes place when a chapter disputes any allegation or when an informal resolution fails.
- B. A Peer Accountability Board convenes and is composed of:
  - 1. The Panhellenic Executive Vice President
  - 2. Two members of the College Panhellenic Executive Board (rotated/selected randomly)
  - 3. The FSL advisor (as non-voting, ex-officio)
- C. Requirements & guidelines:
  - 1. The meeting is closed and confidential.
  - 2. Chapter representatives (up to 3, plus silent advisor) present, and the board may call for additional information or witnesses.
  - 3. The Board deliberates separately, decides responsibility (or not), and determines educational outcomes.
  - 4. A “Formal Accountability Resolution Meeting Summary Report” and meeting minutes are completed and signed. Within 24 hours, copies are distributed to all designated parties and retained in the official file.

### **Section 6. Appeals**

- A. Only formal meeting outcomes may be appealed to the NPC Panhellenic Accountability Committee. An appeal must be filed via an “Appeal Notice” within 7 calendar days of the formal decision.
- B. The NPC committee may uphold, reverse, modify, or dismiss the decision or educational outcomes. Outcomes become effective only after the appeal process is complete. If NPC cannot resolve, the matter goes to the NPC Board of Directors for a final decision.

## **Article IX. Finances**

### **Section 1. Fiscal Year**

The fiscal year of the University of North Georgia Panhellenic Association shall be from January 1 to December 31 inclusive.

### **Section 2. Contracts**

Dual signatures of the President and Vice President Operations shall be required to bind the University of North Georgia Panhellenic on any contract.

### **Section 3. Checks**

All checks issued on behalf of the University of North Georgia Panhellenic Association shall bear dual signatures. The following shall be authorized to be one of the two required signatures: Vice President Operations and FSL Advisor.

### **Section 4. Payments**

All payments due to the University of North Georgia Panhellenic Association shall be received by the Vice President Operations, who shall record them. Checks for payments shall be made payable to the UNG Panhellenic.

### **Section 5. Dues**

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. Panhellenic Association membership dues shall be an assessment per member and new member each semester.
  - 1. The amount of such dues for the next academic year shall be determined by the Panhellenic Council no later than February and September of that year.
  - 2. Dues are \$15 per sister and new member each semester.
  - 3. Dues are due 2 weeks before they are sent out.
  - 4. A 20% late fee will be applied to the total invoice per week that is overdue.

### **Section 6. Fees and assessments**

- A. The Panhellenic Council shall have the authority to determine fines, fees, and assessments as may be considered necessary.
- B. There will be a 20% late fee for any late bills for chapters who turn in their money after the date stated on the invoice. The late fee will be applied to the total invoice per week that it is overdue.

### **Section 7. Financial Incentive**



- A. UNG panhellenic will pay \$50 per semester served towards each Panhellenic Executive members dues to their respective chapter.

## **Article X. Extension**

### **Section 1. Extension**

Extension is the process of adding an NPC women's sorority.

The University of North Georgia Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

### **Section 2. Voting rights**

Only delegates of the Panhellenic Council shall vote on extension matters.

## **Article XI. Violation Resolution**

### **Section 1. Violation**

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the University of North Georgia Panhellenic Association shall be considered a violation.

### **Section 2. Informal resolution**

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

### **Section 3. Peer Accountability**

- A. The College Panhellenic peer accountability process will be set in motion when a College Panhellenic Alleged Infraction Report is filed for an alleged infraction of:
  - 1. National Panhellenic Conference (NPC) Unanimous Agreements or NPC policies.
  - 2. College Panhellenic bylaws and/or other governing documents.
  - 3. College Panhellenic membership recruitment rules/guidelines.
  - 4. College Panhellenic code of ethics.
  - 5. College Panhellenic standing rules.
- B. An in-depth description of this process can be found in Article VIII.



## **Article XII. Inclusion statement**

The University of North Georgia College Panhellenic Association does not categorically deny membership to an individual, based on race, color, religion, sex\*, national origin, age, disability, marital status, military or veteran status or political affiliation.

\*Pursuant to 20 U.S. Code 1681(a)(6), social fraternities and sororities may limit membership on the basis of sex.

## **Article XIII. Right of Association as Women's-Only Organizations**

The National Panhellenic Conference (NPC), one of the world's largest organizations advocating for women, is the umbrella group for 26 inter/national sororities. NPC supports the right of association through its governance documents known as Unanimous Agreements. Unanimous Agreement IX reinforces the right to associate.

NPC's 26-member sororities exist, and have existed throughout their history, as women's-only private social organizations. NPC values its ability to remain an independent voice for women. Through recruiting, educating and initiating female sorority members, women are supported as they uphold both the ideals stated in the NPC Panhellenic Creed and the ideals of their individual member organizations.

### **Section 1. Protecting the right of NPC Members to remain women-only organizations.**

NPC member organizations exist as women-only private social organizations. We believe that the right to enforce such membership restrictions is rooted in the freedom of association protected by the First Amendment of the U.S. Constitution. The U.S. Congress has recognized that right by providing in Title IX of the Education Amendments of 1972 that social fraternities and sororities are exempt from the prohibition against discrimination based on sex in participation in educational programs or related activities (20 USC 1681) and in exempting "bona fide private membership clubs" from the general prohibition against sex discrimination in employment practice (26 USC 501(c)). To further protect the right to maintain our membership policies, NPC reaffirms its long-held beliefs and policies in the form of a Unanimous Agreement.

- A. The women's sororities of the National Panhellenic Conference have the right to confine their membership to women and shall defend their right to exist as single-sex organizations.
- B. Men's Recruitment. The Panhellenic Association of the University of North Georgia shall denounce the participation of Panhellenic women in men's fraternity events when or where the primary purpose is recruitment.

## **Article XIV. Hazing**

Per the Unanimous Agreements, the University of North Georgia College Panhellenic Association supports all efforts to eliminate hazing. All forms of hazing shall be banned.

#### **Article XV. Registration of Events**

- A. Chapters must submit an Event Registration to the University of North Georgia and Panhellenic executive council for any event they plan to hold as a chapter. The event must be approved by the University of North Georgia and the Panhellenic executive council.
- B. These must be submitted as follows or it will be rejected.
  - a. Event: 10 business days prior to event
  - b. Meeting: 5 business days prior; can be reoccurring
  - c. Information Table: 5 business days prior
- C. Holding an unapproved chapter event shall result in a fine being incurred by the chapter. The total of unapproved events per chapter will reset annually during the installation of the next Panhellenic executive council.
  - a. First Occurrence: \$50
  - b. Second Occurrence: \$100, Chapter President must meet with Panhellenic President, Vice President of Operations, and FSL Director.
  - c. Third Occurrence: Referral to Panhellenic Judicial Board.
- D. If a chapter is holding any event with alcohol present, there must be a sober monitor per every twenty-five attendees, with a minimum of three sober monitors per event.
  - a. Failure to list an adequate number of sober monitors on the workflow will require modification.
  - b. Sober monitors must be members of the organization(s) hosting the event. Individuals from organization(s) not hosting the event or non-Greek students may not be sober monitors for an event.
  - c. Sober monitors may not be new members.
- E. If a chapter is holding a social event with another student organization with alcohol present, sober monitors from both organizations must be listed on the workflow.
  - a. Failure to list sober monitors from both organizations will require modification.
- F. Chapters may not schedule a philanthropy event during the time of an approved philanthropy event. If a chapter requests a philanthropy event on top of an approved philanthropy event, the workflow will be denied.
  - a. A chapter may schedule a philanthropy event during another chapter's philanthropy week. These events may not occur at the same time.
  - b. A chapter may schedule tabling event during another chapter's philanthropy week.
  - c. A chapter may schedule a sisterhood event during another chapter's philanthropy week.

## **Article XVI. Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the University of North Georgia Panhellenic Association when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of North Georgia Panhellenic Association may adopt.

## **Article XVII. Amendment of Bylaws**

These bylaws may be amended at any regular or special meetings of the University of North Georgia Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting, allowing an opportunity for chapter input.

## **Article XVIII. Dissolution**

This Association shall be dissolved when only one regular member exists at University of North Georgia. In the event of the dissolution, none of the assets of the Association shall be distributed to any members of the Association, but after payment of all debts, its assets shall be given to the National Panhellenic Conference.

## **Article XIX. Review**

An annual review of this document should occur after the formal membership recruitment process. These agreements are to be added as an appendix to the University of Georgia's NPC Bylaws. Suggestions for additions and changes may be reported to the Executive Vice President and will be decided upon by the entire Panhellenic Executive Council. Additions and changes will promote the betterment of the Panhellenic community as a whole.

Amended: October 15, 2025

Signature of Editor: Noelle Barnette