

## Why Healthcare Services and Informatics Administration

BY AMY BROWN

With the rapid advancement of technology in healthcare, there is a growing demand for professionals who can effectively leverage data and technology to improve healthcare systems' performance. Graduates in this field can pursue diverse roles such as informatics specialists, health information managers, or clinical analysts. These roles involve tasks such as managing electronic health records, implementing health information systems, and analyzing healthcare data to drive informed decision-making. As healthcare continues to evolve, the need for skilled professionals in healthcare services and informatics administration will only continue to grow, making it an exciting and rewarding career choice for aspiring individuals passionate about both healthcare and technology.

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## **UNG Fall 2024 Registration**

REGISTRATION BEGINS MARCH 28, 2024

- Review your transcript
   Unofficial transcript in banner
- Review your Degree Works Worksheet
   Degree Works option on main menu in banner
- Review HSIA plan of study and catalog
   Please review the <u>HSIA catalog</u> that corresponds to
   your catalog year
  - Meet with your Faculty Advisor
     Faculty advisor information can be found on your tranguid or DW worksheet



## **UNG Degree Works**

PLEASE REVIEW AT LEAST ONCE A SEMESTER

DegreeWorks is a degree audit program and academic advising tool designed to assist students and advisors in reviewing degree program progress. A web-based program, DegreeWorks reorganizes a student's transcript chronologically and categorically, easily identifying courses/requirements that have been completed and courses/requirements still needed in order to complete a degree program for graduation.

DEGREE WORKS INSTRUCTIONS

#### CONTACT YOUR ADVISOR

Dr. Angela Morey - Email Please contact by email at angela.morey@ung.edu to schedule an appointment

Dr. Rima Gibbings - <u>AdviseMe.UNG</u>
Please use the advisement
appointment system to schedule
an appointment

Dr. Jane Morris -Email
Please contact by email at
jane.morris@ung.edu to schedule
an appointment

Dr. Heath Harllee - <u>AdviseMe.UNG</u>

Please use the advisement
appointment system to schedule

#### ACADEMIC CALENDAR

an appointment

REGISTRATION BEGINS - MARCH 28 CLASSES BEGIN - AUGUST 12 ADD/DROP ENDS - AUGUST 16

#### REGISTERATION INSTRUCTIONS

Please follow link above for banner registration instructions or contact the HADM department if you are have any questions about registration

## HSIA CONCENTRATION DECLARATION

All HSIA B.S. majors must declare a concentration. Please follow the link above or visit the HSIA webpage and submit the Declare a Concentration Form

#### HSIA CATALOGS

There are currently two HSIA plans of study. Your Catalog Year determines your HSIA Plan of Study. You can find your Catalog year on your Tranguid or DW worksheet





## **JOB SEARCH TIPS FOR COLLEGE SENIORS**

- 1. <u>Update Your Resume</u>: Make sure your resume is up-to-date and tailored to the types of jobs you're interested in. Highlight relevant experiences, skills, and accomplishments.
- 2. Network: Reach out to professors, alumni, family friends, and professionals in your field of interest. Attend career fairs, networking events, and workshops offered by your college's career services office.
- 3. <u>Utilize Career Services:</u> Take advantage of the resources offered by UNG's Career Services. They can help you with resume writing, interview preparation, and connecting with potential employers.
- 4. Search Online Job Boards: Explore online job boards such as LinkedIn, Indeed, Glassdoor, and specific industry job boards to find job postings that match your skills and interests.

- 5. Apply Early: Start applying to job openings early, as some companies have rolling admissions for entry-level positions. Tailor your application materials for each job you apply to, and follow up with hiring managers if you haven't heard back.
- 6. Consider Internships or Co-ops: If you haven't had much work experience, consider applying for internships or co-op positions to gain relevant experience and make valuable connections. Info can be found at Career Services.
- 7. <u>Prepare for Interviews:</u> Practice common interview questions and research the companies you're interviewing with. Be prepared to discuss your experiences, skills, and how they relate to the job you're applying for.



#### RESUME TEMPLATES RESOURCES

- MS WORD
- CANVA
- INDEED
- RESUME BUILDER
- AND MANY OTHERS



### **HSIA Technical Requirements**

#### HSIA B.S. PROGRAM TECHNOLOGY POLICY

All HSIA B.S. majors are required to have the following technology equipment in order to complete the Bachelor of Science in Healthcare Services and Informatics Administration:

- Laptop or desktop computer
- external webcam
- · Access to reliable internet service
- Basic Processing Software to complete assignments (ex. MS Office)



#### **EHR GO**

#### ELECTRONIC HEALTH RECORD SIMULATION

THIS IS THE FUTURE OF HEALTHCARE EDUCATION
Go is an educational Electronic Health Record (EHR) and learning platform. The Go EHR includes 700+ customizable patient cases and activities built around the diverse and realistic human stories healthcare professionals see every day. All HSIA B.S. majors will need to purchase a subscription. There are multiple subscription options that can last throughout the HSIA program. Each student will only need to purchase one subscription for all courses a subscription for each course is not neccessary. Please contact the department if you have further questions.

## HSIA TESTING POLICY ON TECHNOLOGY

The use of iPhones, I-Pads, or tablets will not be allowed for Quizzes and Exams

#### EHR GO SUBSCRIPTION

Most HSIA 3000 - 4000 level courses have ehr go assignments

One subscription can be used for all HLTH courses for subscription period

EHR Go subscription purchase is a available through UNG bookstore



# HIMSS GEORGIA CHAPTER



## GA HIMSS IS PLEASED TO ANNOUNCE THE OPENING OF THE 2024 GA HIMSS - DAVID COWAN SCHOLARSHIP APPLICATION PROCESS

THE APPLICATION DEADLINE IS MARCH 25, 2024

THIS YEAR WE ARE OFFERING UP TO 6 SCHOLARSHIPS FOR POST-SECONDARY STUDENTS (FROM TECHNICAL SCHOOL TO GRADUATE SCHOOL) CURRENTLY ENROLLED IN A HEALTH INFORMATION TECHNOLOGY PROGRAM (OR HEALTH INFORMATICS PROGRAM, HEALTHCARE INFORMATION AND MANAGEMENT SYSTEMS, OR OTHER CLOSELY RELATED PROGRAM) IN AN ACCREDITED SCHOOL IN THE STATE OF GEORGIA.









**GEORGIA CHAPTER** 

GA HIMSS is pleased to announce the 2024 David Cowan Scholarship

Applications are now open! **Deadline is March 25, 2024** 



IF YOU HAVE ANY FURTHER NEEDS OR QUESTIONS PLEASE DON'T HESITATE TO CONTACT GA.SCHOLARSHIPS@HIMSSCHAPTER.ORG

## HEALTH ADMINISTRATION

AWARDS

**ANNOUNCEMENTS** 

**EVENTS** 



## WITHDRAWAL DEADLINE MARCH 1, 2024



SUMMER 2024 REGISTERATION IS OPEN

## ON CAMPUS COURSES



## HADM is adding HLTH F2F courses this Fall

on campus sections of HLTH 2100 and HLTH 2300 will be offered on the DAH campus for the fall 2024 semester

### **GRADUATION and COMMENCEMENT**

COLLEGE OF HEALTH SCIENCES AND PROFESSIONS COMENCEMENT CEREMONY FRIDAY, MAY 3, 2024 AT 6:00 P.M.

UNG GRADUATION INFO
UNG COMMENCEMENT INFO

### DEANS LIST FALL 2023

RUFUS O ASEMOTA

EMMA CAROLINE COFFIN

OLGA MAGALI

SANDY NGUYEN

STEPHANIE DIANA Pizano

JONATHAN NICHOLS POLK

JESSICA RENEE SMITH

EMILY SARA THOMPSON

MOLLY MARIE

GEORGIA RENE

VANESSA LEANNE Griman

LINDSAY HAMPEL

HALEY JANE

MARTHA YOLANDA Morfin

MARTHA QUINN Mueller

MARIA NAUM

## PRESIDENTS LIST FALL 2023

CHLOE MADELINE
BUI GER

CAYLEE MICHELLE Carter

MADISON ASHLEY HICKS

ALLISON LEIYUN

CHOLE MADISON HOWERTON

DEPARTMENT OF HEALTH ADMINISTRATION 706.867.4578 HEALTH.ADMIN@UNG.EDU GO.UNG.EDU/HSIA