



UNG | UNIVERSITY of
NORTH GEORGIA™

HIGH SCHOOL EQUIVALENCY PROGRAM

HEP Admission Application

Student Name: _____
Last Name First Name Middle Initial

High school Equivalency Program (HEP) • University of North Georgia
3820 Mundy Mill Rd • Oakwood, GA 30566
PH: 678-717-3568 • FX: 678-717-3999 • hep@ung.edu

*If you need this document in another format, please email
Nallely Guerrero at Nallely.guerrero@ung.edu or call 678-717-3586*

Program Overview

The University of North Georgia High School Equivalency Program (HEP) is a federally-funded program designed to assist migrant and/or seasonal farmworkers and members of their immediate family to obtain a General Educational Development (GED) diploma that meets the requirements for high school equivalency. Our goal is to provide financial support, academic opportunities, and career exploration to ensure students reach their full potential.

HEP Services:

- Books & Materials
- Flexible Schedule
- Weekly Stipends (Based on need)
- Classes in English and Spanish
- Career Guidance
- Academic skills assessment

Eligibility

Participants must meet the following criteria to be eligible for HEP:

- A. The student must have participated, or be eligible to participate, in the Title I, Part C, Migrant Education Program (Elementary and Secondary Education Act of 1965) and produce a Certificate of Eligibility (COE).
- B. The student or his/her immediate family member must have spent a minimum of 75 days during the past 24 months as a migrant/seasonal farm worker.
 - i. Activities directly related to, but not limited:
 1. The production of crops, dairy products, poultry or livestock;
 2. The cultivation or harvesting of trees; or Fish Farms
- C. Student or his/her parent(s) or guardian must have participated or be eligible to participate in the Employment and Training Administration, National Farmworker Jobs Program (NFJP) or other services and activities established under Section 167 of the Workforce Investment Act (WIA).

In addition, the student must

1. Be 16 years old or older
2. Not have a High School Diploma or its equivalent
3. Not currently enrolled in school
4. Demonstrate adequate reading skills in either English or Spanish
5. Demonstrate financial need as well as academic and support services

Student Information

Section 1: Personal Information

First Name Middle Name Last Name Preferred Name

Mailing Address P.O Box City State Zip Code

Email Home Phone Cell Phone

Date of Birth (MM/DD/YY): ____/____/____ Age: ____ Gender: Male Female

Social Security Number and/or Tax ID: _____ - _____ - _____

Marital Status: Single Married Divorced Other: _____

Have you or are you a victim of:

Domestic Violence Physical Abuse Sexual Abuse Emotional Abuse N/A (Decline)

Are you pregnant? Yes No I decline to answer

What is your primary language? English Spanish Other: _____

Race/Ethnicity:

White (Caucasian) Asian/ Pacific Islander Decline
 Black, African American American Indian/Alaskan Native
 Hispanic/Latino Other: _____

Are you on parole or probation? Yes No

If yes, name of Probation Officer: _____ Phone: _____

Select your eligibility Status for HEP:

Migrant Education Program (COE) Temporary/Seasonal Worker WIA/NFJP

Do you have a Certificate of Eligibility (COE) or a NFJP?

COE or NFJP #: _____ If yes, please indicate county and state: _____

Section 2: Emergency Contact Information

Name: _____ Phone Number: _____

Relation to Applicant: _____

Section 3: Financial

Yearly Income: \$_____ Number of people living in your household: _____

In the past two years did you, your parents, your spouse or anyone in your household receive benefits from any of the federal benefits programs listed? Mark all that apply.

- Supplemental Security Income Food Stamps Free or Reduced Price School Lunch
- Temporary Assistance for Needy Families (TANF) Special Supplemental Nutrition Program for Women, Infant, and Children (WIC)
- Medicaid/Medicare None of the above Decline

If any of the boxes are marked, please provide the necessary documents to meet the financial need.

Section 4: Education

Last School Attended	City	State	Country
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Last grade complete: _____ Date of Withdrawal: ____/____/____

Have you previously...

- Take GED classes/instructions? Yes No If yes, when and where? _____
- Taken any official GED exam? Yes No If yes, when and where? _____

I prefer to take classes in: English Spanish

GED exam language Preference: English Spanish

Section 5: Support Service

Do you think that you'll benefit/need any of the following services?

- Transportation (Gas money) Transportation (Taxi or Bus services) Childcare

Certification

I certify the following (please initial by each):

- _____ I certify that all information provided within and regarding this application is correct to the best of my knowledge.
- _____ I certify that I have a CEO, an NFJP or mine or my family's primary employment has been migrant or seasonal farm work in the last two years.
- _____ I agree and understand that my application is not considered complete until all required items have been received.
- _____ If I am admitted to UNG-CAMP, I agree to abide by all the rules, policies and regulations of UNG and UNG's High School Equivalency Program .

Student's Full Name: _____

Student's Signature: _____ Date: _____
If the student is under 18 years of age, a parent's signature is required

Parent/Legal Guardian's Full Name: _____

Parent/Legal Guardian's Signature: _____ Date: _____

PLEASE GIVE THIS APPLICATION TO HEP RECRUITER, FAX IT, OR MAIL YOUR COMPLETED APPLICATION TO:

UNG HEP Program
University College
University of North Georgia – Gainesville
P.O. Box 1358
Gainesville, GA 30503
Fax # 678-717-3999

For HEP Office Use Only

Date Received: _____ Date Application Completed: _____

Eligibility Criteria: Migrant (COE) Temporary/Seasonal WIA(NFJP)

Applicant prefers to take classes taught in: English Spanish

Received by: _____

Entrance Test Score

R _____ MC _____ AM _____ L _____

Date: ____/____/____