

# DECISION MATRIX

TRANSACTION	MSS - MANAGER SELF SERVICE (ONEUSG)	PAF - PERSONNEL ACTION FORM
<b>OPTIONS</b>		
Change Time & Absence Approver	✓	
Request Reporting Change	✓	
Adjust Leave Balances	✓	
Transfer		✓
Promotion		✓
Location Change	✓	
Retire Employee		✓

TRANSACTION	MSS - MANAGER SELF SERVICE (ONEUSG)	PAF - PERSONNEL ACTION FORM
<b>OPTIONS</b>		
Terminate Employee		✓
Demotion		✓
Request Ad Hoc Salary Change	✓	
Supplemental Pay (Additional Pay)		✓
Add/Change Position		✓
Change Position Funding		✓

**Accessibility Statement**

If you need this form in an additional format, reach out to [Michael McLeod](mailto:Michael.McLeod@state.nj.gov) - 678.717.2232