

## **SECTION 6. LIBRARY AND LEARNING RESOURCES**

*Describe library and information resources—general as well as specific to the program—and staffing and services that are in place to support the initiative. If reliant upon other libraries, describe those collections and their relevance to the proposed program(s) and include a copy of formal agreements in the appendix. Relative to electronic resources, describe how students and faculty will access information, training for faculty and students in the use of online resources, and staffing and services available to students and faculty. If you are citing electronic databases accessed through consortial or statewide groups, please describe the discipline-specific suites of resources and not just the name of the consortium. For doctoral programs, document discipline-specific refereed journals and primary source materials.*

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### **Library and Information Resources – In General**

No substantive changes in the library and learning resources available to University of North Georgia's students, faculty, and staff are expected in association with the consolidation of North Georgia College & State University (NGCSU) and Gainesville State College (GSC). Before the consolidation, students and faculty not only had full access to and borrowing privileges at the two campus libraries, but also the collections of all other college and universities in Georgia who are members of the GALILEO Interconnected Libraries (GIL) system and Georgia's Virtual Library, GALILEO (GeorgiA Library LEarning Online). Those privileges will not change or be negatively affected in any way by the consolidation. The only notable change will be the replacement of separate portal accesses to the collections at NGCSU and GSC with a single portal access to the combined collection at UNG.

The proposed mission statement for the libraries of the University of North Georgia is:

*The libraries of the University of North Georgia, in keeping with the university's mission, foster learning and academic excellence through diverse collections, services, and teaching. This is accomplished by creating a culture of inquiry, research, and lifelong learning in the academic and regional communities. The libraries support and extend the University of North Georgia's student-focused and global mission.*

Each of the four campuses of the University of North Georgia (UNG) will be served by an on-site and fully-staffed library. Each library will provide appropriate operational hours, service, personnel, and collections to meet needs of the students and faculty and the unique academic programs offered at the campus. In addition to distributed library collections, services, and personnel, the University Libraries offer centralized support, steering, and oversight including planning, assessment, budgeting, centralized technical services where appropriate, and electronic resource licenses management. The combined print and electronic book collection of UNG will be in excess of 500,000 titles.

The University Libraries through membership and participation in Georgia Library Learning Online (GALILEO), the University System of Georgia's virtual library and Lyris, a regional library network, will provide students and faculty access to 140+ academic databases, 34,000 full-text, electronic journals through aggregators and subscriptions, as well as 178,000 electronic books (refer to [Appendix 6.1](#)). GALILEO, GeorgiA Library LEarning Online, is the award-winning virtual library of licensed, commercial databases and selected free Internet resources available to the citizens of Georgia. It provides access to over 100 databases indexing thousands of periodicals and scholarly journals. It also provides access to over 10,000 journal titles in full text., GALILEO Interconnected Libraries (GIL) offers a gateway to information

resources held in the University System of Georgia (USG) libraries. GIL is the integrated library management system for acquiring, cataloging, accessing, and circulating the collections of the USG institutions. GIL is an extension of GALILEO. An expanded service, GIL Express, is an innovative resource-sharing initiative that allows students, faculty and staff access to all eligible circulating material at all USG libraries through walk-up or by remote request. The USG libraries have a total of more than 13 million bibliographic records. In addition, the Digital Library of Georgia is a gateway to Georgia's history and culture found in digitized books, manuscripts, photographs, government documents, newspapers, maps, audio, video, and other resources.

The four campus libraries belonging to UNG are:

#### Library Technology Center - Dahlonega Campus

Open 100 hours and 7 days per week, the 88,600 square foot library offers 880 reader seats, 200 computer seats, 24 group studies, wireless connectivity, a 24x7 study space, a dedicated library classroom, and 4 public meeting and program rooms. Staffed with 7.5 library faculty members and 8 FTE support staff, the library provides access to 176,500 print books and 120 print serials. The library is the largest of the four locations and serves a student population of 6,500, of whom 2,000 students are residential. The library's services include a) Access & Reserves, b) Special Collections & Archives, c) Library instruction program, d) Research assistance, e) Interlibrary loan & GILExpress document delivery services, f) Institutional Repository and Copyright Services, and g) Partial Government Document repository. The library is also the home to the Writing Center, Instructional Technology Support Center, and the Center of Teaching and Learning Excellence.

#### John Harrison Hosch Library – Gainesville Campus

Open 71.5 hours and 6 days per week, the 30,616 square foot library is the second largest facility offering 282 reader seats, 70 computer seats, 11 group study rooms, wireless connectivity, and a dedicated library smart classroom. Staffed with 6 library faculty members and 2.5 support staff, the library provides access to 82,000 print books and 64 print serials. The library serves a population of 6,500 students. A full complement of library services is provided including a) Access & Reserves, b) Special Collections & Archives, c) Library instruction program, d) Research assistance, e) Information technology support, and f) Interlibrary loan and GIL Express document delivery service.

#### Oconee Campus Library

Open 70.5 hours and 6 days per week, this 4,114 square foot facility offers 70 reader seats, 38 computer seats, and wireless connectivity throughout. Staffed with 2 library faculty members and 2 support staff, the library provides access to nearly 10,000 print books and 18 print serials for a population of 2,400. The students and faculty receive a full suite of services including a) Access & Reserves, b) library instruction program c) Research assistance d) Information technology support, and e) Interlibrary loan and GILExpress document delivery services. In addition, the library in partnership with the ACTT Center provides technology lending, tutoring, and testing services.

#### University Center | GA 400 Library

Staffed 52 hours and 5 days per week, the 2,100 square foot reading room, serving a population of 400, provides 58 reader seats, 12 computer seats, 1 group study, and 20 laptops for checkout. The library faculty member on duty assists students and faculty with access to electronic resources, library instruction, research assistance, and

facilitates interlibrary loan and GILExpress document delivery services. Information technology support services are on hand all hours.

### **Staffing**

Consistent with the Association of College and Research Libraries' (ACRL) statement on the "Terminal Professional Degree for Academic Librarians", the University Libraries employ 15.5 FTE library faculty members with Master's Degrees in Library/Information Science from ALA accredited institutions. All library faculty members are appointed with rank (Assistant, Associate, and Professor) and 5 faculty members hold Associate Professor rank. Currently, 8 faculty positions are tenure-track and 4 library faculty members have earned tenure. Seven library faculty members hold additional graduate degrees. Library faculty members serve as liaisons to assigned disciplines, colleges, or schools to provide customer service, discipline-specific instruction and research assistance, and collaborative collection development. [Appendix 6.2](#) contains listing of University Libraries personnel by location.

The University Libraries employ 10 full-time support staff members, 5 part-time library assistants, 2 tutors (writing and math), and 5.5 FTE student workers. Each staff member has experience, education, and training commensurate with his or her responsibilities and the mission of the institution. Currently, 4 full-time staff members are pursuing graduate degrees. All library faculty and staff receive annual performance evaluations. They contribute to university and community-wide service initiatives; serve on campus committees; and participate in professional development at the local and national levels.

### **Services**

The University Libraries provide a complete range of services to students and faculty, including information and research assistance, information literacy instruction, course reserves and materials check out. Instructional and Access Services faculty and staff are committed to cross-location collaborations and communication to review and improve processes and services. Cross-campus committee work and policy and procedure reviews will foster continuous change and improvement so the libraries contribute to the UNG mission-based culture of academic excellence in a student-focused environment.

The overarching mission of the instructional program is to develop and teach transferable information literacy proficiencies and promote lifelong learning. Library faculty members integrate the teaching of research and information literacy skills into the life of each campus through a multi-modal instruction program. Librarians currently offer in-person, phone, email, chat, shared desktop, and text reference services. Students may arrange research consultations with library faculty on how to identify and evaluate information for assignments. Librarians work with the wider faculty to design information literacy sessions related to course assignments, curricula and outcomes, and librarian-led full- and half-semester for-credit courses focus on helping students think critically about information resources and retrieval methods.

Access Services faculty and staff further a departmental mission of efficient and effective access to collections and services through the highest level of customer service possible. Library hours of operation vary by campus location, with librarians and paraprofessionals available to assist with locating and checking out books and media, maintaining and accessing course reserves and processing interlibrary loan and GIL (GALILEO Interconnected Libraries) Express requests. GIL Express through the statewide Universal Catalog extends student and faculty borrowing privileges to the circulating collections of all USG colleges and universities.

Students and faculty may further access materials not owned through interlibrary loan through ILLiad, a web-based, self-service system.

Established in January 2011, the Copyright Center assists faculty, staff, and students in working and complying with copyright and balancing the rights of copyright holders with the exercise of fair use for educational purposes. The center maintains a website, holds workshops, and provides consultation services to offices and individuals working with copyright permissions. Also established in 2011, the North Georgia Digital Commons is managed by the library faculty and will continue after consolidation. The Digital Commons expands visibility and provides access to creative and scholarly work contributed by members of the university community.

### **Student and Faculty Access and Training**

The University System of Georgia integrated library management system supports operations at all library locations. Through collaborative work at the institution and state levels, the online catalogs of GSC and NGCSU will be merged into one access point to the range of circulating, reference, periodical and electronic collections. Members of the UNG community will be able to consult the catalog in-house or remotely to research holdings, manage accounts and view specialized lists of materials such as DVDs. NGCSU and GSC currently maintain Websites that serve as the portals to the local and USG (Universal) online catalogs and all library resources and services. Librarians and information technology staff will partner to create and maintain a unified Web presence for the consolidated libraries.

Librarians at all locations provide individual and group instruction on e-resources to students and faculty through scheduled sessions and by request. The range of remote and in-person reference resources is available to all library patrons. Students or faculty members may schedule research consultations with a librarian or participate in workshops on specific topics such as RefWorks or finding and using images and media. In addition, library faculty who serve as liaisons to each school will be available for individual and group collaboration with school faculty on database research or designing information literacy sessions based on course assignments and curricula. Students will have access to online and printed research guides and multimedia learning tools, and one- and two-credit library on-ground, on-line and hybrid research courses focus on effective information access, evaluation of resources and critical thinking.

### **Electronic Collections**

Analysis of GALILEO and locally purchased electronic resources held by GSC and NGCSU began in May 2012. Library administrators and e-resource librarians have reviewed electronic offerings for each institution, determined costs for consolidated collections and laid the foundation for combined electronic resource offerings for University Libraries, pending final notification on the libraries budget and program offerings at each campus location. GALILEO and locally-purchased electronic databases will be reviewed over the coming year for cost, redundancy and relevance to the consolidated university campus communities. [Appendix 6.3](#) contains a listing of GSC and NCGSU total local, cost share, and GALILEO databases.

Students and employees of the University of North Georgia will have access to the combined total of the libraries' electronic resources immediately after consolidation or at the beginning of the next subscription cycle. Off-campus and 24 x 7 access are enabled through a valid institutional ID or the GALILEO password.

The university libraries' electronic resources, like its collection of print book and serials, will be selected in collaboration with department faculty in response to the academic programs and in accordance with the Collection Development Policy. [Appendix 6.4](#) contains the draft Collection Development Policy for the consolidated libraries. Annual reviews of subscriptions will be conducted in collaboration with department faculty, and usage data will be analyzed to ensure the collection reflects the current needs of the university. Outlined below are some of the significant electronic collections that will be available to students and employees of the University of North Georgia.

### **Databases**

GALILEO, an initiative of the Board of Regents of the University System of Georgia, provides commercially licensed databases to state universities that meet basic research and information needs. Supplementing these core resources, the University of North Georgia will subscribe to or participate in cost-share consortia agreements for 65 additional commercial databases that support specialized academic disciplines and graduate programs. Noteworthy examples are:

- ARTStor (Visual Arts)
- Classical Scores Library (Performing Arts)
- Communication and Mass Media Complete (Communications)
- Education in Video (Education)
- Hoover's Inc. and First Search (Business)
- JSTOR I-XI (all discipline)
- Literature Resource Center
- MathSciNet (Mathematics)
- Music Online (Performing Arts)
- SciFinder Scholar (Chemistry)
- Westlaw: Paralegal Primary Law Library & Analytical Library (Law)

### **Electronic Journals**

In addition to print journals, students and employees of the University of North Georgia will have on- and off-campus access to 34,000 unique full-text electronic journals through aggregated databases or electronic journal packages (see [Appendix 6.5](#) for listing). GALILEO's SFX link resolver provides an efficient tool for the discovery of full text content regardless of the databases. In addition, a comprehensive journal title and subject list is provided. As with the databases, journal holdings are reviewed annually with department faculty in accordance with the Collection Development Policy to ensure discipline needs are met. Noteworthy journal packages include:

- Association for Computing Machinery Digital Portal (Computer science)
- American Chemical Society Web Additions (Chemistry)
- BioOne (Biology)
- Cambridge Journals Online (all disciplines)
- Lippincott Williams & Wilkins Nursing and Physical Therapy (Health Professions)
- Sage Premier (all disciplines)
- Science Direct (Social Sciences and Health Professions)
- Wiley Online Library (GETSM Consortia) (Science & Health Professions)

### **Books - Print and Electronic**

Efforts are underway by GIL to consolidate records to create the centralized University of North Georgia catalog. Appendices [6.6](#) and [6.7](#) contain NGCSU and GSC GIL reports with

bibliographic record counts. In the interim, the Gainesville/Oconee and Dahlonega catalogs will continue to serve students and faculty at all campuses. In addition, the statewide Universal Catalog, the combined holdings of all state university libraries, provides comprehensive holding and access to the innovative document delivery service GilExpress. Book titles may be requested by students and faculty from any location for deliver to any of the four branch campuses.

In the last 6 years, the libraries of the proposed University of North Georgia have developed significant collections of electronic books accessible through both the GIL catalog and the vendors' sites. Electronic books now represent approximately one half of the total book holdings. Serving the needs of the online and off-campus student and faculty member, e-books collection development is expected to continue to grow significantly in the coming years. Important collections of e-books at the University of North Georgia will include:

- 77,000 leased titles from ebrary Complete
- 67,000 titles from NetLibrary Sets 1-10 (now EBSCO)
- 30,000 titles from Safari Books,
- 5,000 titles E-Humanities from American Council of Learned Society
- 500+ Discipline-specific subject sets (Nursing, Terrorism & Security, International Affairs) from EBSCO e-books
- 500+ Discipline-specific titles Elsevier e-books (Health Professions)
- 125+ Clinical medicine textbooks through GaIN (Georgia's Interactive Network for Medical Information).

### **Links to Section 6 Appendices**

[Appendix 6.1 Cost Sharing Databases](#)

[Appendix 6.2 Library Personnel](#)

[Appendix 6.3 Total Databases](#)

[Appendix 6.4 Library Collection Development Policy](#)

[Appendix 6.5 Electronic Journals](#)

[Appendix 6.6 Bibliographic Record Counts – North Georgia College & State University](#)

[Appendix 6.7 Bibliographic Record Counts – Gainesville State College](#)

*If you need this document in another format, please contact the Office of Institutional Research at 706-867-3032 or [ie@ung.edu](mailto:ie@ung.edu).*