March 12, 2019

MEMORANDUM FOR: Cadet Admissions, University of North Georgia (UNG), 82 College Circle, Dahlonega, Georgia, 30597.

FROM: Insert Academy Rector Name, Rank, Title

SUBJECT: Academic Exchange Letter of Permission for “Insert Cadet First and Last Name”

1. I authorize “Insert Cadet First and Last Name” to participate in an Academic Exchange Program in fall 2019 from 10 August - 14 December 2019 at the University of North Georgia.

2. Cadet “Insert Cadet Last Name” was selected by a Military Committee to attend the fall 2019 semester and meets all Admission Requirements to be accepted to UNG.

3. The point of contact for this memorandum is the undersigned at Insert Phone Number and Email Address.

MUST HAVE SIGNATURE
Insert Full Name
Insert Title (Rector or President)
Insert Military Academy Name

PLEASE ADD MILITARY ACADEMY / INSTITUTION STAMP

If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please contact the LTC (Ret) Tony Fritchle at anthony.fritchle@ung.edu or 706-867-3166 OR SGM (Ret) Terry Baumann at terry.baumann@ung.edu or 706-867-1748.