

Recommendation for a Medical Reduced Course Load

This form is for individuals who are an F-1 or J-1 student at the University of North Georgia. An F-1 or J-1 student is required to maintain full-time enrollment during the fall and spring semesters. Students with an illness or medical condition that will cause them to be enrolled less than full-time must obtain approval to be registered for fewer than 12 credit hours. A request for approval can only be granted if the student has appropriate documentation from a U.S. healthcare provider.

If a student has an illness or medical condition, they must be approved for a Reduced Course Load (RCL). If the condition persists, a Reduced Course Load for medical reasons must be requested prior to registration for the following semester(s).

Important Notes for Students:

1. Students cannot be approved for more than 12 months of Medical Reduced Course Loads per degree level.
2. Students must submit a new form/request for each semester. RCL's are approved semester-by-semester.

Student's Name:

UNG ID#:

The following section is to be completed by a U.S. Licensed Medical Doctor, Doctor of Osteopathy, or Licensed Clinical Psychologist.

Semester for Reduced Course Load (*please check one; a new form is required for each semester*)

Fall 20

Spring 20

Due to the student's illness or medical condition, I recommend (*please check only one*):

Reduced Course Load

Total Withdrawal/No Enrollment

Healthcare Provider's Name:

Healthcare Provider's Title:

U.S. Licensed Medical Doctor

Doctor of Osteopathy

Licensed Clinical Psychologist

Comments (if any):

***Please attach a business card. This form can be faxed (706-867-2860) or scanned to the Center for Global Engagement at UNG (global@ung.edu). If you have questions, please contact the office at 706-867-2858 or global@ung.edu. Thank you!*

Provider's Signature:

Date of Signature:

If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please [email the Center for Global Engagement](#) or call 706-867-2858.