**PROCEDURE DOCUMENT.**

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| --- | --- | --- | --- | --- |
|  | Subject: | | | |
| Section | Effective Date | Last Reviewed | Revision Date |

1. **DEFINITIONS**

1. **PROCEDURE(S)**

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1. .
2. .

1. **POLICY REFERENCE**

The procedures above are part of the operational implementation of University of North Georgia’s \_\_\_\_\_\_\_\_\_\_\_\_ Policy, and are in compliance with that policy.

1. **REVIEW AND RESPONSIBILITY**

Responsible Party: Director of

Review: Every three years (or more frequently if needed)

1. **APPROVAL**

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Director of Date

**REVISION/REVIEW LOG**

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| --- | --- | --- |
| **Revision**  **Number** | **Approved**  **Date** | **Description of Changes** |
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