

GEORGIA LEGISLATIVE INTERNSHIP PROGRAM

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Program Overview

- ▣ The Georgia Legislative Intern Program was started in the 1970's by then Lt. Governor Zell Miller.
- ▣ Over 50 students from Georgia colleges and universities participate in the program each year and receive first-hand legislative experience.
- ▣ The legislative session starts on the 2nd Monday in January and typically runs through the end of March (sessions are 40 calendar days).

Tasks and Duties

- ▣ Once students are selected for the internship, they are assigned to offices in the Georgia House of Representatives or the Georgia Senate.
- ▣ Each intern will serve a unique purpose in the process and have a multitude of different tasks to perform each day that may include;
 - ▣ legislative tracking
 - ▣ constituent services
 - ▣ media assistance
 - ▣ attendance at committee meetings
 - ▣ writing bill summaries and so much more

Qualifications

- ▣ Applicants must be a junior or senior in a college or university in the State of Georgia as of January 2025
 - Applicants must NOT have graduated prior to the beginning of the legislative session
- ▣ Program is open to ALL majors
- ▣ Student must receive school credit from your college or university
 - Students are advised NOT to take any additional classes while serving as an intern
- ▣ This is a **FULL TIME** internship
 - Work hours are generally 8:00am - 5:00pm; however, office hours can fluctuate on a daily basis

Application Process

- ▣ With the help of Georgia State University, interested applicants will submit their completed applications for consideration
- ▣ All applicants will interview with House and Senate staff to determine if the applicant will be considered for the program
- ▣ If selected, applicants will be interviewed again to determine placement

Application Process Continued

- ▣ Application and reference forms can be found at the website for the Georgia Legislative Internship Program (<https://www.legis.ga.gov/intern-program>)
 - Unofficial, electronic transcripts are allowed
- ▣ Each applicant will submit the completed application form, a resume, a 2-5 page personal essay, a transcript, and references (at least two from professors)

Application Process Continued

- ▣ Applications are to be turned in as a *single PDF document*
- ▣ Applicants should submit their completed applications to their Campus Coordinator
* *Contact your school's campus coordinator for your school's specific application deadline*
- ▣ College Coordinators must submit all completed applications to the GLIP Director at glip@gsu.edu by **October 15, 2025**



Important Dates

- ▣ **October 15, 2025:** Application deadline for College Coordinators submission to Georgia State
 - Intern applicants submit their applications to their College Coordinators, not the General Assembly
 - Contact your College Coordinator to find out your school's application deadline, as it will likely be well before October 15.
- ▣ **Week of October 20, 2025:** Candidate Interviews
- ▣ **Mid-December 2025:** Intern Placement Interviews
- ▣ **Orientation** –January 7-19, 2026
- ▣ **Monday, January 12, 2026:** First Day of Legislative Session

UNG GLIP PROCEDURES

- **Contacts**
 - **GLIP Program Procedures**
 - **UNG GLIP Supervising Faculty**

UNG Committee **Contacts:**

All Campuses - UNG GLIP Coordinator
Dr. Stephen Northam
stephen.northam@ung.edu

Gainesville Campus
Dr. Trey Wilson
Charles.Wilson@ung.edu

Dahlonaga Campus
Dr. Jaimie Kelly
Jaimie.Kelly@ung.edu

Dr. Carl Cavalli
Carl.Cavalli@ung.edu

Key Actions and Dates:

Actions	Dates
<p>Download GLIP application/forms from</p> <ul style="list-style-type: none">Georgia Legislative Internship Program https://www.legis.ga.gov/intern-program	<p>ASAP</p> <p>Use Campus Contacts for questions and assistance</p>
<p>Submit a completed application - as one PDF document that includes:</p> <ul style="list-style-type: none">Completed Application Form2-5 page Personal EssayUnofficial TranscriptCurrent ResumeCompleted Reference Forms (2 from professors)Submittal Address UNG GLIP email: GLIP@ung.edu<ul style="list-style-type: none">References may be submitted by the student (include in the application package or submitted by the provider at GLIP email – GLIP@ung.edu)	<p><i>No later than Oct. 10, 2025</i></p> <p>Submit application to GLIP@ung.edu</p>
<p>Submit Spring 2026 Internship Class registration documentation to GLIP Campus Coordinator at GLIP@ung.edu</p>	<p>No later than Dec. 26, 2025</p> <p>Lack of registration notification will cause candidate name to be withdrawn from GLIP program.</p>

Internship Course Supervising Faculty

The faculty member who will supervise the credit bearing course for the internship experience.

Options:

1. Candidate may select faculty member from within their respective department. Candidate will then register for internship course through that department/faculty member.
1. Political Science majors or candidates who cannot secure home department faculty may contact the following PSIA faculty to act as *supervising faculty*. Note: the internship course via this option will be a political science course (POLSxxxx).
 - Dahlonega Campus
 - Dr. Carl Cavalli
Carl.Cavalli@ung.edu
 - Gainesville Campus
 - Dr. Trey Wilson
Charles.Wilson@ung.edu



Important Website Links

- ▣ [Georgia General Assembly](#)
- ▣ [Georgia State Senate](#)
- ▣ [Georgia House of Representatives](#)
- ▣ [Georgia Legislative Internship Program](#)

Important Contact Information

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