

# *PSIA Advisory Board Bylaws*

Broadly stated, the mission of the University of North Georgia Political Science & International Affairs Department's (referred to hereafter as *PSIA* or *the Department*) Advisory Board is to support *PSIA* in defining and achieving its goals.

## **Role of Advisory Board**

The Advisory Board will perform three primary roles in support of *PSIA*:

- provide feedback regarding curricular initiatives proposed by *the Department*, and encourage mentorship of *PSIA* students and graduates;
- help get the word out about the programs within *the Department* and the success of our students, faculty and alumni;
- brainstorm and support possible fundraising for use as student scholarships, student and faculty awards and travel, as well as general Departmental support.

These roles shall be carried out in consultation with the PSIA Department Head. The Advisory Board shall meet at least two times annually, with one meeting to be held at the university and the other via Zoom.

## **Membership**

The Advisory Board shall be composed of no more than 20 members who are appointed by the PSIA Department Head. The Board consists of a cross section of individuals who represent a mix of academic focus, professional experience and diverse backgrounds. Members serve a staggered three-year term that can be renewed. The following obligations are the commitments of membership: (1) attend the Board meetings; (2) contribute or raise at least \$100 in annual donations; and (3) execute the Board's three roles to the extent possible.

## **Governance**

The President and Vice President of the Advisory Board shall be elected no later than May 31<sup>st</sup> annually based on a majority vote of the full membership. Terms of office shall run from July 1<sup>st</sup> through June 30th.

The President sets the Board's agenda and ensures that agreed upon priorities are implemented in a timely fashion. The Vice President presides in the absence of the President. When appropriate, the President shall create subcommittees to deal with discrete issues of importance to *the Department*.

These bylaws can be amended by a two-thirds vote of the full membership.

Voted on and Agreed upon this 10th day of March, 2023.

Note: If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please contact the Political Science & International Affairs department at [polsia-dah@ung.edu](mailto:polsia-dah@ung.edu) or 706-864-1628.