

## **Georgia State House District 9 Scholarship/Internship Program**

Compensation: \$750 per semester

Period: Middle of October 2022 - End of Fall 2023

### Overview:

The Office of Georgia's District 9 State Representative Will Wade (R-Dawsonville) is looking for a highly-motivated UNG political science major interested in learning more about public policymaking and state government through firsthand experience as a legislative intern. This position will have the opportunity to work at the State Capitol with other elected officials, House and Senate staff, and governmental relations professionals, as well as constituents and local governments and organizations within the district. House District 9 includes Lumpkin and Dawson counties, and a portion of Forsyth county.

It is important a candidate for this position has strong written and oral communication skills and is comfortable with public speaking.

### Responsibilities:

- Roughly 10-hour work weeks during the semester
- Research pending legislation and bills assigned to Rep. Wade's committees
- Be at the State Capitol in Atlanta for approximately 1 day per week during the state legislative session (January-April). This can be worked around a student's calendar.
- Assist with constituent services related to state government assistance
- Work with local governmental bodies on issues affecting their communities
- Represent the office at non-partisan community organization events (ex. Chambers of Commerce, Kiwanis Club, etc.)
- Monitor media channels
- Review/write press releases and other materials
- Compile and maintain constituent and other contact lists

Requirements:

- Political Science major (incl. American politics concentration) at UNG
- 2.5 GPA minimum
- Strong verbal and written communication skills
- An understanding of various media channels
- Proficient with Microsoft Word, Excel, Google Docs, and other email and file share applications
- Graduation May 2023 or later
- Have at minimum three hours available in Plan of Study for POLS 3xxx and/or 4xxxx courses and/or electives.

[Note: If you cannot commit to working with Rep Wade's office for all three semesters, you are encouraged to still apply. However, be aware that priority consideration will be given to students who are available for the full three-semester internship period.]

This opportunity will allow for a student interested in a career in state or local government to gain a better understanding of the policymaking process and how it affects various levels of government, as well as begin to build a network of connections and create relationships with state and local leaders in preparation for their next role following graduation.

*Note: If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please contact the Political Science & International Affairs department at [polsia-dah@ung.edu](mailto:polsia-dah@ung.edu) or 706-864-1628.*