

Georgia State House District 9 Scholarship/Internship Program

Compensation: \$750 per semester per student (\$2250 total)

Period: Beginning of Spring 2021 - End of Spring 2022 (3 semesters)

Overview:

The Office of Georgia's District 9 State Representative Will Wade (R-Dawsonville) is looking for two motivated UNG political science majors who are interested in learning more about public policymaking and state government through firsthand experience as a legislative intern. This position will have the opportunity to work at the State Capitol with other elected officials, House and Senate staff, and governmental relations professionals, as well as constituents and local governments and organizations within the district. House District 9 includes Lumpkin and Dawson counties, and a portion of Forsyth county.

It is important a candidate for this position has strong written and oral communication skills and is comfortable with public speaking. There are two intern positions, and they will be split to cover Lumpkin and Dawson/Forsyth counties. The intern will be another point of contact for the office for the area which they cover.

Responsibilities:

- Roughly 10-hour work weeks during the spring and fall semesters
- Research pending legislation and bills assigned to Rep. Wade's committees
- Be at the State Capitol in Atlanta for approximately 1 day per week during the state legislative session (January-April). This can be worked around a student's calendar and is tentative due to potential restrictions related to COVID-19.
- Assist with constituent services related to state government assistance
- Work with local governmental bodies on issues affecting their communities
- Represent the office at non-partisan community organization events (ex. Chambers of Commerce, Kiwanis Club, etc.)
- Monitor media channels
- Review/write press releases and other materials
- Compile and maintain constituent and other contact lists

Requirements:

- Political Science major (incl. American politics concentration) at the University of North Georgia
- 2.5 GPA minimum
- Strong verbal and written communication skills
- An understanding of various media channels
- Proficient with Microsoft Word, Excel, Google Docs, and other email and file share applications
- Current sophomore or junior

This opportunity will allow for a student interested in a career in state or local government to gain a better understanding of the policymaking process and how it affects various levels of government, as well as begin to build a network of connections and create relationships with state and local leaders in preparation for their next role following graduation.

Note: If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please contact the Political Science & International Affairs department at polsia-dah@ung.edu or 706-864-1628.