UNIVERSITY OF NORTH GEORGIA

Request for Non-Disclosure of Directory Information

According to the Family Educational Rights and Privacy Act (FERPA), the University of North Georgia may release Directory Information about students without written permission. Directory information is often used for press releases relative to the Dean's List, President's List, etc., as well as publications such as graduation programs, candidate lists, etc.

UNG designates the following items as Directory Information:

- Student's name
- Hometown
- Institution-assigned email address. Under this category, an institution-assigned email address may be disclosed without consent only to other, current students. In addition, students may not request email listings of the entire student body or segments thereof, except for academic purposes.
- Major field of study
- Enrollment status (e.g.,full-time, part-time)
- Participation in officially recognized activities and sports
- Dates of attendance
- Degrees, honors, and awards received
- Thesis/Dissertation title
- The most recent educational institution attended
- Height & weight of athletes
- Class level

This student does not wish for his/her Directory Information to be released and would like to mark his/her record as 'Confidential'. Please complete this form and return it to the Registrar's Office.

Full Name _____
First Middle Last

UNG ID# _____

Signature _____ Date _____

Contact Information:

Office of the Registrar		Office of the Registrar
PO Box 1358	OR	82 College Circle
Gainesville GA 30503		Dahlonega GA 30597
678-717-3644		706-864-1760

If you need this document in an alternate format for accessibility purposes (e.g. Braille, large print, audio, etc.), please contact the Registrar's Office at registrar@ung.edu or 706-864-1760.