

# University of North Georgia

## APPLICATION FOR OUT-OF-STATE TUITION DIFFERENTIAL WAIVER TEACHERS EMPLOYED FULL-TIME ON MILITARY BASES

Prior to submitting a **Teachers Employed Full-time on Military Bases** out-of-state tuition waiver application, students are advised to review the University System of Georgia's Employee out-of-state tuition waiver policy found in [Section 7.3.4.1 of the Board of Regents Policy Manual](#). Eligibility must be rechecked annually to ensure full-time teaching on a military base in Georgia continues.

### Section I – To be completed by the STUDENT

Name:		Student ID:	
Address:		City:	State: Zip:
Email:		Phone:	
Term applying for waiver: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer    Year: _____			
Name of employer:			
Employer address:		City:	State: Zip:
Currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is employment full-time? <input type="checkbox"/> Yes <input type="checkbox"/> No	

### Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### Section III –Documentation Requirements

#### ALL STUDENTS MUST PROVIDE ONE OF THE FOLLOWING:

- A complete copy of current contract indicating full-time employment as a teacher on a Georgia military base;
- An official letter on letterhead from the appropriate human resources office verifying current, full-time employment as a teacher on a Georgia military base; or
- An employment verification form from the appropriate human resources office verifying current, full-time employment as a teacher on a Georgia military base.

#### LAWFUL PRESENCE IN THE UNITED STATES

In addition to the above waiver-specific documentation requirements, students must be verified to be lawfully present in the United States to be eligible for any out-of-state tuition waiver.

**NOTE:** Additional documentation may be requested to determine waiver eligibility.

#### Submit completed form and required documentation to:

**New Student:** admissions-residency@ung.edu

**Current Student:** residency@ung.edu

#### Deadline:

**Fall-** August 1 **Spring-** December 10 **Summer-** May 1