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| --- | --- |
| **Property Name** |  |
| **Person of Contact** |  |
| **Contact Information** |  |
|  |  |
| Location |  |
| Distance of the property from campus? |  |
| If the weather snows/ices can I get out of the driveway/neighborhood safely? |  |
|  |  |
| Cost |  |
| How much is monthly rent? |  |
| Are utilities included in the rent? (If not, inquire about an estimated cost) |  |
| What deposits are required? |  |
| What is the policy on subleasing or early termination? |  |
| When does the lease begin & end? |  |
|  |  |
| Space |  |
| Is the property furnished? |  |
| How many bedrooms? |  |
| How many bathrooms? |  |
| Are there closets in each bedroom? |  |
| How much storage space is located in the unit? |  |
| Is there a central laundry room? If so, what is the fee for using it? |  |
| Are laundry appliances or hookup for them provided in the unit? |  |
| Which kitchen appliances are included in the unit? |  |
| How many parking spaces per unit? Where may guests park? |  |
| Are pets allowed? How much is the pet deposit? |  |
|  |  |
| Condition |  |
| Does the outside of the unit look well kept? |  |
| Carpet condition? |  |
| Is there any obvious wall, ceiling, or other property damage? |  |
| Do the faucets work properly? |  |
| Does the heating and air work properly? |  |
|  |  |
| Safety |  |
| Do all of the windows lock? |  |
| Do the windows have a screen? Are blinds provided? |  |
| Are there locks with keys for individual bedroom doors? |  |
| How many smoke detectors are in the unit? Where are they? Who is responsible for changing batteries? |  |
| Is there a sprinkler system in the unit? |  |
| Am I in charge of landscaping or is that included? |  |
| Is the exterior well lit? |  |
|  |  |

If at all possible, please speak with current or past tenants about their experiences in the complex or rental home.