

University of North Georgia

APPLICATION FOR OUT-OF-STATE TUITION DIFFERENTIAL WAIVER ECONOMIC ADVANTAGE

Prior to submitting an **Economic Advantage** out-of-state tuition waiver application, students are advised to review the University System of Georgia's Economic Advantage out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual (www.usg.edu/policymanual).

Section I – To be completed by the STUDENT

Name:	Student ID:
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Address:

City:	State:	Zip:
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Email:	Phone:
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Term applying for waiver: Fall Spring Summer Year: _____

Citizenship Status:

- U.S. Citizen
- U.S. Lawful Permanent Resident
- Asylee
- Refugee
- Other, please specify: _____

If Other:

Have steps to adjust to Lawful Permanent Resident status in the United States been taken?

Yes No Please explain:

Waiver application is based on qualifying employment of:

<input type="checkbox"/> Self	<input type="checkbox"/> Parent (students under the age of 24 only) <input type="checkbox"/> U.S. court-appointed legal guardian (students under the age of 24 only)	<input type="checkbox"/> Spouse
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Name of individual with qualifying employment: _____

Citizenship status of individual with qualifying employment:

- U.S. Citizen
- U.S. Lawful Permanent Resident
- Other, please specify: _____

If Other:

Have steps to adjust to Lawful Permanent Resident status in the United States been taken? Yes No

Please explain: _____

Name of employer:

Employer address:	Is employment full-time? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Date of employment offer:	Date employment began:	Date Georgia domicile began:
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Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Student Signature

Date

Section III – Documentation Requirements

ALL STUDENTS MUST PROVIDE ALL OF THE FOLLOWING:

- A. Statement from the employer's human resources office on company letterhead providing ALL of the following:
 - Employee's name and address;
 - Employment offer date and start date; and
 - Confirmation that the employment is full-time.
- B. Current paystub from qualifying employment; and
- C. Documentation of Georgia domicile (current driver's license, vehicle registration, lease/deed, state income tax return, etc.).

LAWFUL PRESENCE IN THE UNITED STATES

In addition to the above waiver-specific documentation requirements, students must be verified to be lawfully present in the United States to be eligible for any out-of-state tuition waiver.

IN ADDITION, IF THE OUT-OF-STATE TUITION WAIVER REQUEST IS BASED ON THE EMPLOYMENT OF A NON-CITIZEN, ALL OF THE FOLLOWING MUST BE SUBMITTED:

- A. Documentation of the employee's status in the United States when he/she moved to Georgia; and
- B. If the employee is not a lawful permanent resident, documentation that the employee is taking legally permissible steps to adjust to lawful permanent resident status in the United States is required.

NOTE: Additional documentation may be requested to determine waiver eligibility.

IN ADDITION, STUDENTS APPLYING BASED ON A PARENT, U.S. COURT-APPOINTED LEGAL GUARDIAN OR SPOUSE MUST SUBMIT ONE OF DOCUMENTS LISTED UNDER EITHER A, B, OR C BELOW, AS APPROPRIATE:

- A. **APPLYING BASED ON A PARENT (Students under the age of 24 only)**
 - Copy of the birth certificate for the student listing the individual with qualifying employment as a parent; or
 - Copy of the federal income tax return filed by the individual with qualifying employment for the most recent tax year and listing the student as a dependent child.
- B. **APPLYING BASED ON A U.S. COURT-APPOINTED LEGAL GUARDIAN (Students under the age of 24 only)**
 - Copy of U.S. court documentation listing the individual with qualifying employment as the guardian of the student; or
 - Copy of the federal income tax return filed by the individual with qualifying employment for the most recent tax year and listing the student as a dependent child.
- C. **APPLYING BASED ON A SPOUSE**
 - Copy of the marriage certificate for the individual with qualifying employment and the student; or
 - Copy of a jointly filed federal income tax return filed by the individual with the qualifying employment and listing the student as a spouse. Or, copy of a jointly filed federal income tax return filed by the student and listing the individual with the qualifying employment as a spouse.

Submit completed form and required documentation to:

New Student: Admissions Office
Current Student: Registrar's Office